A.D. HENDERSON & FAU® HIGH SCHOOL
owls keep owls safe

reopening plan 2020-2021
Dear A.D. Henderson University School and FAU High School Families,

We are hopeful that all of our families are in good health and remain in positive spirits for the coming school year. We, the staff and faculty of A.D. Henderson and FAU High, have been diligently monitoring all state and local education and health officials’ directives and guidance, and are preparing for the 2020-2021 school year.

We acknowledge the challenges families have experienced these past few months, and we are most grateful for your understanding, flexibility, and continued support. At this time, it is of paramount importance that we partner with our parents and families under these difficult and unprecedented circumstances in order to advance student learning and to ensure the health and safety of all.

In accordance with the Florida Department of Education’s Emergency Order signed on July 6, 2020, school districts are required to open and to provide face-to-face instruction five days a week. This directive is subject to advice and orders from the Florida Department of Health, local departments of health, and other executive orders. In consideration of the Department of Education’s goal of reopening “brick and mortar” schools five days a week, we are planning two instructional delivery options for parents to select from should we receive authorization from state and local health officials that we are able to open school and deliver in-person instruction.

Your feedback is essential to ensure appropriate planning and preparation for the 2020-2021 school year. It is imperative that we have an Acknowledgement Form for Parents/Guardians for Students in Grades K-9 for each student indicating the preferred instructional model for the start of the school year. Please review this Reopening Plan carefully, and for parents/guardians of students entering K-9 for the 2020-2021 school year, log onto your child’s Focus account to select one of two options for your child’s instructional delivery for Fall 2020 or until such time the conditions improve and the state and local health departments provide assurances that we can resume all normal activities. Please note, that for parents/guardians who reside in separate households, we recommend you confer and determine a preference as only one parent/guardian’s form will be permitted.

The completed Acknowledgement Form for Parents/Guardians for Students in Grades K-9 is required for each student no later than July 24, 2020. Failure to complete the form in Focus by July 24th, will result in your child’s instructional delivery selection to default to a 100% Virtual Instructional Model.

**Option 1: 100% In-Person Instructional Model:**
Students will be on-campus and attend school face-to-face for live and facilitated classroom instruction five days a week. If you select in-person instruction, you will be asked to indicate your interest in enrolling in the aftercare program. Please note that indicating your intent to enroll in aftercare does not guarantee you a spot in the program. Henderson’s aftercare program will have a reduced enrollment to ensure adequate social distancing and to allow for appropriate cleaning processes to be completed each evening.

**Option 2: 100% Virtual Instructional Model:**
Students will be at home and engage in live classroom instruction and guided instruction using their devices five days a week. On Monday-Friday, students will have a schedule of subjects/classes that mirrors their schedule as if they were physically in school. Students will log into their teachers’ classrooms for live instruction and for group or one-on-one online instructional support. Students will be responsible for logging into Focus daily and/or by period for attendance.

We assure parents that the virtual model has been enhanced greatly and will mirror an in-person school environment. The appropriate devices and software have been purchased, and faculty are designing lessons and developing structures to optimize virtual instruction.

Please note that we are monitoring the events carefully and working with the local health officials. The situation is fluid and could be altered at any time as conditions change. Thank you for your partnership and support as we maneuver through this challenging time together.
A.D. Henderson University School and FAU High School is scheduled to open this fall for the 2020-2021 academic school year through both in-person and virtual. The first day of school for students (grades K-9) has been amended to Monday, August 17, 2020. Given the public health situation, we are mindful that parents/guardians may be uncomfortable sending their child to school; therefore, we have developed two learning options: in-person and virtual.

Please note these options are subject to change in the event that state and local departments of health determine that it is unsafe to reopen schools or they initiate a state/local stay-at-home order. If advised or directed to keep the campus closed, we anticipate that the start date will remain August 17, 2020; however, instruction will be a fully virtual learning environment until such time we are provided authorization to open our campus for in-person instruction. Please note, that should there be mitigating factors that require a delayed start date for students, the calendar will be submitted to the School Board Advisory and parents will be notified promptly.

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A.D. Henderson & FAU High School is in consultation with local and state public health officials in accordance with DOE order 2020-EO-06 to determine viability of safely opening school in-person in August 2020.

Palm Beach City Health Department and local officials determine the conditions are favorable to reopen school in-person.

Approved to open

Parents select from two options for the Fall 2020 semester.

- **In-Person**
  Students attend school five days a week in-person and adhere to all health and safety precautions.

- **Virtual**
  Students attend school 100% virtually five days a week. This model has been modified and is structured as a regular full day of live and guided instruction by their teacher(s). Group and individual support will also be provided.

Not approved to open

- **Virtual**
  All students attend school 100% virtually five days a week. The virtual model has been modified and is structured as a regular, full day of live and guided instruction by their teacher(s). Group and individual support will also be provided.
Option 1: 100% In-Person Instructional Model: Students will be on-campus and attend school face-to-face for live and facilitated classroom instruction five days a week. Students will adhere to a standard full-day schedule of subjects/classes. If you select in-person instruction, you will be asked to indicate your interest in enrolling in the aftercare program. Please note that indicating your intent to enroll in aftercare does not guarantee you a spot in the program. Henderson’s aftercare program will have a reduced enrollment to ensure adequate social distancing and to allow for appropriate cleaning processes to be completed each evening.

Athletics will not take place at this time. We continue to monitor information from the Florida High School Athletic Association (FHSAA).

Instruction will include: whole class, small group, and individual support. Group projects and other student collaborations will be conducted virtually to ensure all students participate.

Students follow regular schedule of academic and specials/electives. Specials for elementary students will be delivered in-class to minimize student movement throughout the building.

No dressing out will be required for physical education.

Students will be assigned their own device that must be taken to and from home daily. Technology will be pre-loaded with the learning platforms and software being used.

Limited enrollment in aftercare to ensure social distancing and thorough nightly cleaning of facility.

Students are responsible for fully charging their device before coming to school.

After-school clubs and other after-school activities such as tutoring are prohibited until we are able to resume all normal activity. Select clubs may be offered virtually with preference given to clubs with state and national competitions.

Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>7:30</td>
<td>Arrival, Check-In</td>
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<tr>
<td>8:00</td>
<td>School Day Begins</td>
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<tr>
<td></td>
<td>- Core Content Blocks</td>
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<tr>
<td></td>
<td>- Intervention / Enrichment Time</td>
</tr>
<tr>
<td></td>
<td>- Brain Break, Recess, Lunch, PE</td>
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<td></td>
<td>- Specials, Electives</td>
</tr>
<tr>
<td>2:30</td>
<td>Elementary School Day Ends</td>
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<tr>
<td>2:45</td>
<td>Middle &amp; High School Day Ends</td>
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</tbody>
</table>

Schedule times subject to change.

Students in grades 10-12 will follow their FAU schedule.
We have worked diligently with FAU, our local authorities, research teams, and health experts to ensure we implement effective, CDC-recommended health and safety procedures of the highest standard. Below are some of the new procedures that are to be expected and adhered to during the school day by all faculty, staff, and students.

- **Face mask must be worn by all faculty, staff, and students throughout the entire day, only exceptions will be for drinking and eating.**
- **Plexiglass dividers will be provided for all classrooms & shared spaces.**
- **Routine and regularly scheduled hand washing will be required.**
- **Lunch and recess will be modified to reduce cross-contact of students.**
- **Single one-way walking routes will be implemented.**
- **Labeled refillable water bottles need to be brought from home and sanitized each night.**
- **School facilities will be modified to reduce cross-group contact.**
- **Students will wait in their homeroom class (K-5) or last period class (6-9) and dismissed using School Pass.**
- **No outside food will be allowed onto campus for celebrations.**
- **Social distancing will be implemented to the extent possible.**
- **All students must be picked up from campus no later than 2:30p.m. (K-5) and 2:45p.m. (6-9) unless registered for Henderson Aftercare Program.**
- **Visitors will not be permitted in the building.**

### Safety and Health Precautions and Procedures

- **Face shields will be provided to faculty, staff, and students and may be worn in addition to masks.**
- **14 Days**
  - Students exposed to someone who tested positive for COVID-19 must self-quarantine for 14 days and may participate in virtual instruction during that time.
  - Students testing positive for COVID-19, must self-quarantine for a minimum of 14 days and will need to provide a negative COVID-19 test result and physician’s note to return to school. The student may participate in virtual instruction during that time.
  - Students exhibiting any symptoms of illness as recommended by the CDC: runny nose or congestion; coughing; sneezing; fever or chills; loss of taste or smell, fatigue; muscle or body aches; headache; nausea or vomiting, or diarrhea must stay at home and may participate in virtual instruction if they are feeling well enough.

- **Student and staff temperatures will be taken daily; if someone’s temperature is 100.4 degrees or higher the individual will be sent home.**
Parent takes student temperature at home & assesses for any symptoms that may be related to COVID-19.

Students with a temperature of 100.4°+ should stay home and be monitored.
Option 2: 100% Virtual Instructional Model: Students will be at home and engage in live classroom instruction and guided instruction using their devices five days a week. On Monday-Friday, students will have a schedule of subjects/classes that mirrors their schedule as if they were physically in school. Students will log into their teachers’ classrooms for live instruction and for group or one-on-one online instructional support. Students will be responsible for logging into Focus daily and/or by period for attendance.

We assure parents that the virtual model has been enhanced greatly and will mirror an in-person school environment. The appropriate devices and software have been purchased, and faculty are designing lessons and developing structures to optimize virtual instruction.

**Schedule**

**8:00** Check-In via Zoom with classroom teacher

**8:00** School Day Begins (Live Stream)
- Core Content Blocks
- Intervention / Enrichment Time
- Brain Break, Recess, Lunch, PE
- Specials - Live Stream

**2:30** Elementary School Day Ends

**2:45** Middle & High School Day Ends

Students follow regular schedule of academic and specials/electives and will follow the same schedule as in-person students.

Students will be assigned their own device to use at home. Technology will be pre-loaded with the learning platforms and software being used.

Teachers will supplement instruction with pre-recorded and/or live recorded links of lessons for the parents and students.

Instruction will be live (synchronous), and mirror in-person instruction to include: whole class, small group, and individual support. Group projects and other student collaborations will be conducted virtually to ensure all students participate.

Students must adhere to all requirements as if they are in-person:
- be punctual
- record attendance daily in Focus
- dress appropriately
- adhere to same requirements for assessments and assignments
- be visible for every class
- be engaged and actively participate in class
- select a quiet learning space
- be prepared and log on early to ensure technology is working.

Option 2: virtual (grades K-9) instructional model
One-to-one technology devices will be provided to all K-9 students for face-to-face and virtual instruction. Student technology devices will be loaded with the necessary applications. Digital platforms will be utilized for lesson delivery, communication, grading, and attendance.

Parents/Guardians of Students in Grades K-9 for the 2020-2021 school year, remember to log into Focus and complete the Acknowledgement Form for Parents/Guardians for Students in Grades K-9 for each of your children no later than July 24, 2020.

For the most up-to-date information and resources regarding the COVID-19 response at A.D. Henderson & FAU High School, and our reopening plan for the 2020-2021 school year please continue monitoring adhus.fau.edu.