

**Members present:** Chris Robé, AL; Julia Higgs, BA; Yash Bhagwanji, ED; Yalan Liu, EG; Mark Tunick, HC; Clarene Brown-King, NU; Korey Sorge, SC; Dan Meeroff, Undergraduate Studies; Lawrence Mello, University Library; Mary Ann Gosser, University Honors Council; Donna Chamely-Wiik, Office of Undergraduate Research and Inquiry; Sipai Klein, Writing Across Curriculum; Marie Claire DeMassi, University Registrar; Maria Jennings, Registrar's Office.

**Guests:** Dalel Bader, University Advising Services; Fred Bloetscher, Engineering and Computer Science; Ted DeChatelet, Theatre and Dance; Elizabeth Kennedy, University Advising Services; Robyn Klein, Education; Jessica Meith, Provost's Office; Tricia Meredith, Education; Debra Szabo, Provost's Office; Bill Trapani, Arts and Letters; Eric Zeaman, Student Athlete Success Center.

The meeting, virtual as well as in-person, was called to order at 10:02 a.m.

## I. APPROVAL OF MINUTES AND ANNOUNCEMENTS

Chair Korey Sorge welcomed representatives and guests and went into approval of the minutes from the October 7 meeting. He asked if there were any corrections and/or additions. There being no changes, the minutes were approved.

Next, he announced that a committee was convened by the Dr. Kim Dunn, University Faculty Senate President, to review the curriculum course and program forms. The committee has met once thus far and is recommending improvements to the forms as well as ease of including signatures. Chair Sorge will report on the progress.

## II. NEW BUSINESS

### 1. University-Wide

Undergraduate Studies Dean Dan Meeroff discussed the Academic Actions for Freshmen policy changes, including making the suspension language more positive and adding language that will make enforcement of the policy more conducive. ED Rep Yash Bhagwanji asked about the math course mentioned in the policy and if the change would also affect upper-level courses. The committee explained that the change only applies to the freshmen-level courses. **The policy change was approved by UUPC.**

Two new courses, Fundamentals of Undergraduate Research 1 and 2, were proposed. The courses, previously offered as special topics three times, are now submitted for their permanent numbers. Dean Meeroff explained that these courses will assist students in the Arts, Business and Humanities with getting involved in undergraduate research. **UUPC approved the two new courses.**

Dean Meeroff shared a request from the Provost's Office to have faculty discuss the order of content in the Simple Syllabus default version. A discussion ensued with committee members offering suggestions, such as putting items specific to the course toward the top of the list, including the course topical outline, moving the disability section to the top of the list to make it more accessible, moving the items common to all syllabi toward the bottom, putting the Artificial Intelligence statement near the Academic Integrity statement, and adding the Honor Code to the Academic Integrity language. Dean Meeroff will put together a draft of all the suggestions and include it in the next meeting's agenda.

Lastly, Dean Meeroff provided a brief announcement on the approval of the General Education updates. The updates were supposed to be reviewed by the Board of Governors at the October meeting but were not on that agenda. He will give an update at the next meeting once he learns more about the next steps.

<a href="#">IDS 2911 Support</a>	Fundamentals of Undergraduate Research 1	0	New
<a href="#">IDS 3913 Support</a>	Fundamentals of Undergraduate Research 2	0	New
<a href="#">Policy Change</a>	Academic Actions for Freshmen		Update policy language

## 2. Arts and Letters

AL Rep Chris Robé introduced Guest Bill Trapani to discuss the title changes for the Rhetorical Theories and Persuasion course and the Rhetorical Analysis of Democracy course. The new titles are being simplified and will now be Persuasion and Analyzing Civic Discourse, respectively. The description for the second course is changing as well to accommodate the title change. **UUPC approved these two changes.**

Next, Guest Trapani discussed the BA in Communication Studies program, for which a shift in degree requirements is proposed to maintain program relevancy; this does not affect the program's total credits. The changes are mostly in the core requirements, making the public speaking course required and adding the persuasion course to the requirements as well. Dean Meeroff asked about the removal of the capstone course. Guest Trapani explained the capstone course will become an elective, but other courses will take its place in assessing the student's progress. **UUPC approved the program change.**

Guest Trapani then discussed the new Caribbean and Latin American Studies Minor, a 15-credit program which will be offered alongside the already existing certificate program. The department opted to add the minor rather than convert the existing certificate because the minor and certificate attract different populations. When asked why the minor is 15 credits, instead of the standard 12 credits, Guest Trapani replied the aim is to provide more stringency. It is not representative enough of the subject at just 12 credits. **UUPC approved the new minor.**

Two new courses were discussed by AL Rep Robé. Both the JPT course and the POS course have run as special topics in the past and have been quite popular. They will be added as electives in their respective majors. Then a title change for the PAD course was presented. **UUPC approved the two new courses and course change.**

Lastly, Rep Robé introduced Ted DeChatelet from Theatre and Dance who presented the new minor in Acting for the Camera and a new theatre course that is the result of a UUPC suggestion from the last meeting. Guest DeChatelet shared that the courses for the minor have already been approved, so this is the next step in putting the minor into effect. This minor would be the first with this content in the state combining theatre courses with film production courses. Guest DeChatelet added there is great interest in this minor from both theatre and film students. As for the new Advanced Film Project course, UUPC suggested the creation of an upper-division course for students taking part in the making of the department movie. Credit was only available through a lower-division course. Now with this course, students can receive upper-division credit as well. More collaboration will take place between the School of Communication and Multimedia Studies (SCMS) and Theatre and Dance in growing this course and the minor. Rep Robé confirmed SCMS has provided its approval for the above course and program. **UUPC approved the new minor and course.**

<a href="#">JPT 4514</a>	Japanese Tea Ceremony: The Way of Chanoyu	3	New
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<a href="#">PAD 4894</a>	Diversity and Social Vulnerability in Public Safety Admin. (New title: Vulnerabilities and Resiliency in Public Safety Admin.)	3	Change title
<a href="#">POS 3182</a>	Florida Government	3	New
<a href="#">SPC 3542</a>	Rhetorical Theories and Persuasion (New title: Persuasion)	3	Change title
<a href="#">SPC 4273</a>	Rhetorical Analysis of Democracy (New title: Analyzing Civic Discourse)	3	Change title and description
<a href="#">TPA 3512</a>	Advanced Film Project	1	New
<a href="#">Program Change</a>	BA in Communication Studies		Shift degree requirements to keep program relevant; credits do not change
<a href="#">New Program Support</a>	Caribbean and Latin American Studies Minor		New, 15 credits
<a href="#">New Program Support</a>	Acting for the Camera Minor		New, 15 credits

### 3. Education

Guest Robyn Klein discussed the termination of two courses, Effective Teaching Practices 1 and Music Elementary School 1. Klein mentioned that the courses have not been offered in many years and informed the committee of the Music Department's support to terminate the music course. **UUPC approved the motion to terminate the courses.**

<a href="#">EDG 3323 and MUE 4012 Music Support</a>	Effective Teaching Practices 1 and Music: Elementary School 1	2	Terminate
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### 4. Engineering and Computer Science

EG Rep Yalan Liu, discussed a description change for the Machine Design course. The new instructor for the course would like to add new elements to the class and expand the description of the course to provide a better summary of what the course offers. **UUPC approved the course description change.**

<a href="#">EML 4500</a>	Machine Design	3	Change description
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### 5. Honors College

HC Rep Mark Tunick proposed the new course, Honors Interdisciplinary Capstone Research. He discussed

that the course would only be offered to FAU Jupiter High students, but it is open to Honors College students as well. Tricia Meredith, from the College of Education, further explained that the course would serve as an intensive preparatory course for oral and visual presentations for FAU Jupiter High students. The course is being offered as one credit; Chair Sorge suggested the credits be changed to zero as it is a preparatory course. Guest Meredith said that the high school program requires the course to have a credit value. The second new course, Honors Women, the Workplace, and the Law (POS 4693), was previously offered as a special topics course. It will now be an elective for several programs. **UUPC approved the two new courses.** The program changes in the Law and Society Concentration, Political Science Concentration, and Women’s Studies Concentration and Minor are all to add the new course, POS 4693, as an elective. A second course is also being added as an elective in Political Science. **UUPC approved the program changes.** The final program change is for the Mathematics Concentration, which adds a course, MAD 4301, to the elective table. **UUPC approved the program change.**

<a href="#">IDS 4897</a> <a href="#">Honors Approval</a>	Honors Interdisciplinary Capstone Research	1	New
<a href="#">POS 4693</a> <a href="#">Honors Approval</a> <a href="#">Support</a>	Honors Women, the Workplace, and the Law	3	New
<a href="#">Program Change</a> <a href="#">Honors Approval</a>	Law and Society Concentration		Add new course as an elective
<a href="#">Program Change</a> <a href="#">Honors Approval</a>	Mathematics Concentration		Add a course to electives table
<a href="#">Program Change</a> <a href="#">Honors Approval</a> <a href="#">Support</a>	Political Science Concentration		Add two courses to electives table
<a href="#">Program Change</a> <a href="#">Honors Approval</a>	Women's Studies Concentration and Minor		Replace an elective with a new elective

## 6. Science

Chair Sorge discussed the changes to nine College of Science courses. The description for each course is being modified to highlight the information that is currently being taught. **UUPC approved the course description changes.** He also discussed program changes in the BS in Chemistry and BS in Chemistry: Biochemistry Concentration. The programs are being modified to add a course to the elective list. The course being added is an existing special topics that can be used to complete the elective requirements in these programs. **UUPC approved the program changes.**

<a href="#">BCH 3033</a>	Biochemistry 1	3	Change description
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<a href="#">BCH 3103L</a>	Biochemistry Lab	3	Change description
<a href="#">CHM 2046</a>	General Chemistry 2	3	Change description
<a href="#">CHM 2046L</a>	General Chemistry 2 Lab	1	Change description
<a href="#">CHM 2211</a>	Organic Chemistry 2	3	Change description
<a href="#">CHM 3400</a>	Introduction to Physical Chemistry	3	Change description
<a href="#">CHM 3411L</a>	Physical Chemistry 2 Lab	2	Change description
<a href="#">CHM 3609</a>	Inorganic Chemistry	3	Change description
<a href="#">CHM 4230C</a>	Organic Spectroscopy	3	Change description
<a href="#">Program Change</a>	BS in Chemistry and BS in Chemistry: Biochemistry Concentration		Add a course to the list of electives

7. Admissions, Business, Library, Nursing, and Social Work and Criminal Justice had no reports.

### III. FINAL DISCUSSION/NEXT MEETING/ADJOURNMENT

The next UUPC meeting is Monday, December 2, from 10 am to noon, in SU 132 or via Zoom.

Steering meeting dates: <https://www.fau.edu/ufsgov/steering-committee/>

University Faculty Senate meeting dates: <https://www.fau.edu/ufsgov/calendar/>

Chair Sorge declared the meeting adjourned at 11:22 a.m.