**MEMORANDUM**

TO Dr. Mark Tunick, Associate Dean, Honors College

FROM Dr. Benno Lowe, Professor and Chair, Department of History

DATE April 20, 2018

SUBJECT Combined B.A./M.A. with Major in History

The Department of History agrees to consider applications from Honors College History Concentrators to a Combined B.A./M.A. degree program in History, subject to the following conditions:

1. Each applicant must be a declared History concentrator at Florida Atlantic University, with 60-90 credits completed toward the B.A. degree, including either HIS 4971 or AMH 4970 (Honors Thesis).

2. Applicants must have a minimum 3.25 GPA for the last 60 undergraduate credits attempted.

3. Applicants should have a minimum score of 155 on the verbal and a 4.0 on the analytical sections of the GRE. If the applicant has a GPA well over the 3.25 minimum, the department may consider the quantitative section for purposes of meeting the GRE criterion.

4. Applicants must demonstrate competency in at least one foreign language. To do so, applicants must complete one of the following two options:

a. Passing one semester at the intermediate level (2220) of a foreign language at FAU or the equivalent at another university as determined by the History Department’s Graduate Committee.

b. Passing an equivalency exam at the 2220 level.

5. Applicants must submit two letters of recommendation, written by tenured or tenure-earning members of the Department of History, or History professors at the Honors College.

6. Applicants must provide a writing sample as part of their application. This should be a term paper or lengthy essay.

7. Applicants must provide a two-to-three-page typed, double-spaced autobiographical statement indicating the nature of their preparation for graduate work and the reasons for seeking the combined B.A./M.A. degree in History.

8. Prospective applicants for the combined B.A./M.A. degree in History are encouraged to schedule an interview with the department's Director of Graduate Studies.

9. The application deadline is October 15 for Spring admission, and June 1 for Fall admission.

The accompanying Plan of Study provides a sample pathway into the program for prospective students.