UUPC Approval 9-9-24
UFS Approval _____
SCNS Submittal _____
Confirmed _____
Banner Posted _____
Catalog _____

FAU

FLORIDA ATLANTIC UNIVERSITY

COURSE CHANGE REQUEST
Undergraduate Programs

Department Management Programs

College Business Administration

Current Course Prefix and Number MAN3025	*Current* Course Title Introduction to Management and Organizational Behavior

Syllabus must be attached for ANY changes to current course details. See Template. Please consult and list departments that may be affected by the changes; attach documentation.

Change title to:
Management of Organizations

Change prefix

From: To:

Change course number

From: To:

Change credits*

From: To:

Change grading

From: To:

Change WAC/Gordon Rule status**

Add ☐   Remove ☐

Change General Education Requirements***

Add ☐   Remove ☐

*See Definition of a Credit Hour.
**WAC/Gordon Rule criteria must be indicated in syllabus and approval attached to this form. See WAC Guidelines.
***GE criteria must be indicated in syllabus and approval attached to this form. See Intellectual Foundations Guidelines.

Change description to:

MAN3025 explores the essentials of managing organizations with a focus on planning, organizing, leading, and controlling. This course bridges theoretical concepts with real-world application, designed to equip students with the tools to effectively manage and lead in today's complex business world.

Change prerequisites/minimum grades to:

Change corequisites to:

Change registration controls to:

Please list existing and new pre/corequisites, specify AND or OR and include minimum passing grade (default is D-).

Effective Term/Year for Changes: Fall 2025	**Terminate course? Effective Term/Year for Termination:**

Faculty Contact/Email/Phone   Stephanie Castro   scastro@fau.edu   6-1350

Approved by		**Date**
Department Chair	*Ethlyn Williams*	8/19/2024
College Curriculum Chair	*Julia Higgs*	8/28/24
College Dean	Marc A. Rhorer Digitally signed by Marc A. Rhorer Date: 2024.08.27 17:26:02 -04'00'	
UUPC Chair	*Korey Sorge*	9-9-24
Undergraduate Studies Dean	*Dan Meeroff*	9-9-24
UFS President		
Provost		

Email this form and syllabus to mjenning@fau.edu seven business days before the UUPC meeting.

MAN 3025

MANAGEMENT OF

ORGANIZATIONS

DAY(S) / TIME
3 credits

Semester, Year
Prof. XXXXX YYYYY
Office: XXXXXX
Office hours: DAYS, TIME
Classroom: XXXX

TA name	xxxxxx xxxxxxxxx
Office	xxxxxxxx
Office hours	MWF xx:xx – xx:xx
Telephone	561-297-xxxx
Email xxxxxx@fau.edu	

Course Description

MAN 3025 explores the essentials of managing organizations with a focus on planning, organizing, leading, and controlling. This course bridges theoretical concepts with real-world application, designed to equip students with the tools to effectively manage and lead in today's complex business world.

Pre-requisites/Co-requisites

Junior standing

Program Learning Outcomes Covered

- PLO(1): Students will identify and apply legal and ethical principles to the operation of businesses
- PLO(2): Students will demonstrate and apply general knowledge of business processes
- PLO(5): Students will demonstrate interpersonal skills to collaborate in a team setting
- PLO(8): Students will use critical thinking to make business decisions by identifying, evaluating, researching, and proposing solutions

- PLO(9): Students will make business decisions using knowledge of local and international environments

Course Objectives/Student Learning Outcomes

- CO(1): Identify and describe the topics of management and organizational behavior.
  - PLOs Covered: PLO 2, PLO 5
- CO(2): Explain the impact of the global business environment on management.
  - PLOs Covered: PLO 1, PLO 9
- CO(3): Recognize how organizational structures impact organizational effectiveness.
  - PLOs Covered: PLO 1, PLO 2, PLO 9
- CO(4): Appraise how individuals and groups impact organizational effectiveness.
  - PLOs Covered: PLO 2, PLO 5, PLO 8
- CO(5): Apply management principles to address and resolve challenges faced by organizations.
  - PLOs Covered: PLO 2, PLO 5, PLO 8

Required Texts/Readings

Connect: Kinicki, A, Soignet, D.B., & Hartnell, C. 2024. Management: A Practical Introduction. McGraw Hill. ISBN tbd

Course Evaluation Method

Assessment	Total Points	Percentage (%)
Course Orientation • Student Introduction – Worth up to 5 points. • Syllabus & Course Agreement -- 5 points	10	3%
Role Plays/ Simulations / Activity Based Activities (ABA) / Hot Seat Applications / Discussions	140	47%
2 Examinations (Proctored) • 1 Midterm Exam – Worth up to 75 points. • 1 Final Exam – Worth up to 75 points.	150	50%
TOTAL:	**300**	**100%**

Course Grading Scale

Points	Grade	Points	Grade	Points	Grade
278-300	A	239-247	B-	200-208	D+
269-277	A-	230-238	C+	188-199	D
260-268	B+	218-229	C	180-187	D-
248-259	B	209-217	C-	< 180	F

Incomplete grades will only be assigned with documented reasons for inability to complete assignments, and are not an option for failing students (see below). Grades are posted on Canvas.

Students wishing to discuss course grades have within 5 days of general notification of grades to do so.

In the College of Business, the minimum grade required to receive credit for this course is a C.

Policy on Makeup Tests, Late Work, and Incompletes

I am willing and happy to help you be successful and meet the deadlines in this course, so please reach out to me for assistance. It is also important for me to provide you with a realistic preview of what working for a company, a contractor, a client, etc., will be like. So we must learn to work with deadlines. If you miss a deadline for any assignment due to a valid reason (hospitalization, death in the family, etc.), you will be allowed to makeup the assignment by providing documentation. Reasonable accommodations will be made for students participating in a religious observance or a University sanctioned event. See Attendance Policy below. Grades of Incomplete ("I") are reserved for students who are passing the course but have not completed all the required work because of exceptional circumstances.

Classroom Etiquette Policy

Please remember that this is an upper level college course in business, and be sure your emails, comments, and posts are professional and courteous. Disagreeing with classmates is fine (even encouraged), but try to do so in a manner that promotes discussion (not defensiveness). No "texting lingo" in your writing please. Grammar is a component of your grade. Students are not allowed to use recording devices or in any way share or distribute any course materials, including but not limited to class lectures, videos, PowerPoint slides, etc.

Policy on the Recording of Lectures (optional)

Students enrolled in this course may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a university course intended to present information or teach students about a particular subject. Recording class activities other than class lectures, including but not limited to student presentations (whether individually or as part of a group), class discussion (except when incidental to and incorporated within a class lecture), labs, clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the lecturer, is prohibited. Recordings may not be used as a substitute for class participation or class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the University's Student Code of Conduct and/or the Code of Academic Integrity.

Attendance Policy

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

Withdrawals

Any student who decides to drop is responsible for completing the proper paperwork required to withdraw from the course.

Grade Appeal Process

A student may request a review of the final course grade when s/he believes that one of the following conditions apply:

o   There was a computational or recording error in the grading.
o   Non-academic criteria were applied in the grading process.
o   There was a gross violation of the instructor's own grading system.

The procedures for a grade appeal may be found in FAU Regulation 4.002.

Counseling and Psychological Services (CAPS) Center

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to http://www.fau.edu/counseling/

Disability Policy

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's

campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at www.fau.edu/sas/.

Code of Academic Integrity

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [University Regulation 4.001](#).

If you cheat and/or plagiarize any course component, you will receive a zero (0) for that component, and possibly face harsher penalties as determined by the College/University.

I strongly discourage students from using AI for any component of this course. ChatGPT or open AI may not be reliable or valid. However, if you decide to use AI to help you generate language you must place its use in the reference list, detail prompts used, confirm that you edited what was generated to reflect your own thoughts, and confirm the veracity (conformity to facts; accuracy) of any information or research cited by the tool.

> e.g., "The author generated this text in part with 'GPT-3, OpenAI's large-scale language-generation model' (or whatever AI you used). Upon generating draft language (using the prompts noted below), the author reviewed, edited, and revised the language to personalize and update it to their own liking and takes ultimate responsibility for the content of this publication." Prompts: "..."

Course Schedule and Topical Outline

Module	Topic	Assignments	PLO and CO
1	Breaking the Ice – Introduction	Chapters 1 & 2 Student Introduction Syllabus & Course Agreement Self-Assessment: Career Readiness	PLO (1), PLO(2), PLO (5), PLO(8) CO(1), CO(2)
2	The Environment of Management	Chapters 3 & 4 Case: Best Buy ABA: Global Management	PLO(1), PLO(2), PLO(8), PLO(9) CO(1), CO(2), CO(5)
	PLANNING		
3	Planning	Chapter 5	PLO(2), PLO(5), PLO(8)

		Hot Seat: Planning—Don't Rock the (Electric) Boat Self-Assessment: Career Behaviors	CO(1), CO(5)
4	Strategic Management	Chapter 6 Case: LaCroix Hot Seat: A Sweet Strategy Self-Assessment: Strategic Planning Skills	PLO (1), PLO(2), PLO (5), PLO(8), PLO(9) CO(1), CO(2), CO(3), CO(5)
5	Decision Making	Chapter 7 Case: Juul ABA: A bridge over Troubled Waters Self-Assessment: Problem Solving Potential	PLO(1), PLO(2), PLO(5), PLO(8) CO(1), CO(4), CO(5)
ORGANIZING			
6	Organization Culture and Organization Change	Chapter 8 & 10 ABA: Organizational Structure Case: Boeing Self-Assessment: Resistance to Change	PLO(1), PLO(2), PLO(5), PLO(8) CO(1), CO(3), CO(4), CO(5)
7	**Exam I – Chapters 1 – 8, 10**		
LEADING			
8	Individual Differences	Chapter 11 Case: Emotional Baggage Hot Seat: To Serve and Protect Self-Assessment: EQ	PLO(1), PLO(2), PLO(5), PLO(8), PLO(9) CO(1), CO(2), CO(4), CO(5)
9	Motivation	Chapter 12 Hot Seat: Clearing Motivation Case: Self-Motivation ABA: Reinforcement Theory	PLO(1), PLO(2), PLO(5), PLO(8), PLO(9) CO(1) , CO(2), CO(4), CO(5)
10	Groups and Teams	Chapter 13 Hot Seat: Virtual Disruption Case: Teamwork and Collaboration Self-Assessment: Conflict Management	PLO(1), PLO(2), PLO(5), PLO(8), PLO(9) CO(1) , CO(2), CO(4), CO(5)
11	Leadership	Chapter 14 Hot Seat: Cross Cultural Malpractice	PLO(1), PLO(2), PLO(5), PLO(8) PLO(9)

		Case: Self-awareness	
		ABA: Solar Powered Leadership	CO(1) , CO(2), CO(4), CO(5)
12	Communication	Chapter 15 Case: Boeing Case: Networking Self Assessment: Listening Style	PLO(1), PLO(2), PLO(5), PLO(8) PLO(9) CO(1) , CO(2), CO(4), CO(5)
	CONTROLLING		
13	Human Resource Management	Chapter 9 Case: Performance Management Case: Ownership/Acceptance ABA: Strategic HR	PLO(1), PLO(2), PLO(8), PLO(9) CO(1), CO(2), CO(4), CO(5)
14	Control Systems and Quality Management	Chapter 16 Case: Shale Boom and Bust Case: Career Management ABA: Quality Starts in the Kitchen	PLO(1), PLO(2), PLO(8) CO(1), CO(5)
15	**EXAM II -- Chapters 9, 11 - 16**		

* PLO: Program Level Outcomes; CO: Course Objectives; ABA: Application Based Activity