



**Steering Committee Meeting
Special Meeting
Minutes
August 15, 2024
1:30 PM – 2:00 PM
ZOOM**

Members Present: Kim Dunn, William Trapani, Bruce Arneklev, Charles Dukes, Khaled Sobhan, Chris Beetle, LeaAnne DeRigne, and Meredith Mountford.

Guests: Russ Ivy and James Capp

1. The meeting was called to order at 1:30 pm by Chair, Dr. Kim Dunn.
2. Gen Ed Revisions
 - Dr. James Capp, Associate Vice President for Strategic Planning and Student Success, discussed the General Education revisions at a special steering meeting. The Board of Trustees approved these revisions, which were initially passed by our Senate at the end of the spring term. The revisions were then submitted to the Department of Education’s Statewide Course Numbering System and the Office of Articulation for review to ensure alignment with new state statutes.
 - The Office of Articulation identified a few issues related to compliance with updated statutes 1007.25 and 1007.55, which required us to make some adjustments. This feedback was then relayed to the Board of Governors staff, and they raised concerns about some courses. As a result, they strongly recommended not proceeding without addressing these issues.
 - Need to resubmit our revised proposals by September 1 to comply with Regulation 8.005. Key issues include:
 - Special Topics Courses are not approved for General Education.
 - Adjustments required for courses to align with new statutory standards on content.
 - A motion was made to approve deleting the courses listed in salmon from the spreadsheet that Dr. Capp submitted to the steering committee. **Motion carries.**
 - A motion was made to approve the modifications of course title, course description, learning objectives and syllabus of courses listed in yellow from the spreadsheet that Dr. Capp submitted to the steering committee. **Motion carries.**

- A motion was made to approve that Steering will support whatever further changes the Office of
- the Provost needs to make to the General Education Curriculum by 9/1 to comply with Florida Statutes. **Motion carries.**

3. **Meeting adjourned at 2:30 pm.**