

POST-TENURE REVIEW TIMELINE

SPRING SEMESTER 2024	
March 29, 2024	Chairs submit names for PTR (mandatory and for the 20% volunteers).
April 19, 2024	Provost notification letters distributed to faculty, Unit Head, and Dean for 2023 cycle.
April 20-30, 2024	Deans finalize 2023 cycle. If applicable, the one-time bonus will be distributed in late April/early May and the merit-based salary increase will be effective at the beginning of the next academic year.
April 26, 2024	The Provost's Office will randomly select volunteers and notify the colleges.
May 3, 2024	Colleges begin opening cases for faculty to assemble their dossiers.
FALL SEMESTER 2024	
August 5, 2024	Faculty work on PTR dossier.
September 6, 2024	Faculty submit PTR dossier via Interfolio to Department Chair/Unit Head.
September 13, 2024	Department Chair/Unit Head reviews dossier contents to make sure information is correct and complete. If items are missing or incorrect, recycle back to faculty for revision(s).
Sept. 15 – Oct. 13, 2024	Department/Unit Level Advisory Committee reviews and submits evaluation/rating and shares report with the faculty. Faculty get 5 days to respond.
Oct. 18 – Nov. 6, 2024	Department Chair/Unit Head reviews dossier and submits evaluation/rating and shares report with the faculty member. Faculty gets 5 days to respond.
Nov. 11 – Dec. 2, 2024	College Deans review dossiers and submits evaluation/rating and shares report with the faculty member. Faculty gets 5 days to respond.
December 9, 2024	PTR Assessments Due to Provost's Office for Review.
SPRING SEMESTER 2025	
March 28, 2025	Chairs submit names for PTR (mandatory and for the 20% volunteers).
April 16, 2025	Provost notification letters distributed to faculty, Unit Head, and Dean for 2024 cycle.
April 17-30, 2025	Deans finalize 2024 cycle. If applicable, the one-time bonus will be distributed in late April/early May and the merit-based salary increase will be effective at the beginning of the next academic year.
April 25, 2025	The Provost's Office will randomly select volunteers and notify the colleges.
April 28, 2025	Colleges begin opening cases for faculty to assemble their dossiers.