

EFFORT CERTIFICATION SCHEDULE FOR FISCAL YEAR 2024 - 2025

| Quarter | PERIOD | PRE-REVIEW PERIOD | CERTIFICATION PERIOD |
|---------|-------------------------|-------------------------|-------------------------|
| 1 | 07/01/2024 - 09/30/2024 | 10/15/2024 - 10/29/2024 | 10/30/2024 - 11/15/2024 |
| 2 | 10/01/2024 - 12/31/2024 | 01/15/2025 - 01/29/2025 | 01/30/2025 - 02/15/2025 |
| 3 | 01/01/2025 - 03/31/2025 | 04/15/2025 - 04/29/2025 | 04/30/2025 - 05/15/2025 |
| 4 | 04/01/2025 - 06/30/2025 | 07/01/2025 - 07/14/2025 | 07/15/2025 - 08/15/2025 |

| Quarter | Bi-Weekly Pay Period | Pay Period Start Date | Pay Period End Date | Pay Date | Accounting (Posting) Date | 90 Days From Posting Date |
|-----------|----------------------|-----------------------|---------------------|------------|---------------------------|---------------------------|
| Quarter 1 | 14 | 6/22/2024 | 7/5/2024 | 7/12/2024 | 7/5/2024 | 10/3/2024 |
| | 15 | 7/6/2024 | 7/19/2024 | 7/26/2024 | 7/19/2024 | 10/17/2024 |
| | 16 | 7/20/2024 | 8/2/2024 | 8/9/2024 | 8/2/2024 | 10/31/2024 |
| | 17 | 8/3/2024 | 8/16/2024 | 8/23/2024 | 8/16/2024 | 11/14/2024 |
| | 18 | 8/17/2024 | 8/30/2024 | 9/6/2024 | 8/30/2024 | 11/28/2024 |
| | 19 | 8/31/2024 | 9/13/2024 | 9/20/2024 | 9/13/2024 | 12/12/2024 |
| | 20 | 9/14/2024 | 9/27/2024 | 10/4/2024 | 9/27/2024 | 12/26/2024 |
| Quarter 2 | 21 | 9/28/2024 | 10/11/2024 | 10/18/2024 | 10/11/2024 | 1/9/2025 |
| | 22 | 10/12/2024 | 10/25/2024 | 11/1/2024 | 10/25/2024 | 1/23/2025 |
| | 23 | 10/26/2024 | 11/8/2024 | 11/15/2024 | 11/8/2024 | 2/6/2025 |
| | 24 | 11/9/2024 | 11/22/2024 | 11/29/2024 | 11/22/2024 | 2/20/2025 |
| | 25 | 11/23/2024 | 12/6/2024 | 12/13/2024 | 12/6/2024 | 3/6/2025 |
| | 26 | 12/7/2024 | 12/20/2024 | 12/27/2024 | 12/20/2024 | 3/20/2025 |
| Quarter 3 | 1 | 12/21/2024 | 1/3/2025 | 1/10/2025 | 1/3/2025 | 4/3/2025 |
| | 2 | 1/4/2025 | 1/17/2025 | 1/24/2025 | 1/17/2025 | 4/17/2025 |
| | 3 | 1/18/2025 | 1/31/2025 | 2/7/2025 | 1/31/2025 | 5/1/2025 |
| | 4 | 2/1/2025 | 2/14/2025 | 2/21/2025 | 2/14/2025 | 5/15/2025 |
| | 5 | 2/15/2025 | 2/28/2025 | 3/7/2025 | 2/28/2025 | 5/29/2025 |
| | 6 | 3/1/2025 | 3/14/2025 | 3/21/2025 | 3/14/2025 | 6/12/2025 |
| | 7 | 3/15/2025 | 3/28/2025 | 4/4/2025 | 3/28/2025 | 6/26/2025 |
| Quarter 4 | 8 | 3/29/2025 | 4/11/2025 | 4/18/2025 | 4/11/2025 | 7/10/2025 |
| | 9 | 4/12/2025 | 4/25/2025 | 5/2/2025 | 4/25/2025 | 7/24/2025 |
| | 10 | 4/26/2025 | 5/9/2025 | 5/16/2025 | 5/9/2025 | 8/7/2025 |
| | 11 | 5/10/2025 | 5/23/2025 | 5/30/2025 | 5/23/2025 | 8/21/2025 |
| | 12 | 5/24/2025 | 6/6/2025 | 6/13/2025 | 6/6/2025 | 9/4/2025 |
| | 13 | 6/7/2025 | 6/20/2025 | 6/27/2025 | 6/20/2025 | 9/18/2025 |

** Please note that changes to FY25 pay after the yearend closing period are unallowable and not reflected on the Effort Certification Report*