



FLORIDA ATLANTIC UNIVERSITY

Undergraduate
Research and Inquiry

Undergraduate Research Curriculum Committee

Tuesday, April 18, 2024

Meeting Minutes

Attendees

Members present: M. DeDonno, E. Williams, E. Bennett, D. Mitsova, D. de Lill, T. Hindle, L. Sloas, and D. Chamely-Wiik

Others present: P. Sampedro, J. Soberon, and Dr. Ryan Meldrum

I. Course submitted for RI designation

SW&CJ - Ryan Meldrum - CCJ 4700 RI: Methods of Research

Dr. Meldrum presented his course and the committee had a few questions related to the students' interpretation of the data and recommended the following updates to the syllabus before final approval.

1. Include a draft of Data Analysis Interpretation:

Incorporate a draft of a written interpretation of the data analysis as part of the research project. This will assist both the professor and the graduate research consultant and aid in the eventual 5-year assessment of this RI course as an example of how the course met the RI designation upon review.

2. Plan of Action for Students: -

Have students identify what kinds of statistics/types of analysis they suggest running on the data. This could be included in the grade for "survey data."

The committee also recommends considering students doing their own descriptive statistics as appropriate.

Dr. Meldrum suggested including Excel tutorials for students as a resource. The committee agreed and recommended incorporating that as part of the course toolkit in Canvas.

Motion to approve (after receiving updated syllabus): E. Williams and D. Mitsova, all in favor.

II. Approve February 15 meeting minutes.

Motion to approve: E. Williams and D. de Lill, all in favor.

III. UGR Symposium Debrief – Feedback

DCW – The 14th Annual Undergraduate Research Symposium was a resounding success.

IV. To review and vote:

T. Hindle requested to consider SCI fest as an approve UG Research Certificate dissemination venue.

T. Hindle – Science Fest is a daylong event, which includes a poster contest for undergraduates, posters are judged by faculty members and awards are given for first, second, and third places. Similar to the UGR symposium poster concept.

DCW – From the operational point The Engineering Design Showcase is linked to a course, so students who took the course and approved it will get the dissemination requirement automatically in their DARs.

In the case of Science, we are going to need somebody in the college to manage the paperwork on the back end, similar to the Broward symposium process.



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DCW the “0” credit course is a mini master and the deadline to register is early March, by which Science Fest will not be reviewed.

J. Soberon - This will create late add registrations and a problem for the Registrar that has to enter these late adds manually. If we use the same mechanism for external presentations, it will be the same, waivers will have to be entered by the Registrar.

DCW – what we can do is to create a separate section of IDS 4914 for SCI Fest and once the abstracts are accepted, someone in the college of science can add them to the course.

J. Soberon -Science gives them permission to register for the course but the students have to register themselves.

DCW – We would have to review the logistics with the college of Science Dean.

Motion to approve: E. Williams and L. Sloas, all in favor.

V. Next steps of the RI designation process

- a. Website updates
- b. Email updates
- c. Creating a 5-year review timeline

Meeting Adjourned: 1:35 pm