Preceptor Guide for eValue

Completing evaluations

When you are assigned an evaluation to complete on a student you will receive an email with an auto log in link, which you need to click, and you will be directed to the task to complete.

The email will come from **eValue** <e-value@e-value.net>

For instructions on how to complete pending evaluations please watch this video: How to Complete Pending Evaluations

Signing off on student hours

When you need to sign off on a student's hours, you will receive an email with an auto log in link, which you need to click, and you will be directed to the task to complete.

The email will come from **eValue** <e-value@e-value.net>

For instructions on how to sign-off on hours please watch this video: How to Approve and Sign Off on Student Time Tracking Entries

What to do if I am not receiving any emails?

- Check your spam to see if you have received any emails from <e-value@e-value.net>. If you find it in your spam, move the email to your inbox.
- Make sure that eValue has your correct email address by letting the student know the email address that should be in the system. The system can send the notifications to multiple email addresses.

Who to contact if I have any issues or questions?

For any technical issues you can send an email: nurhelp@health.fau.edu

For all other issues please contact the program coordinator.