

## **A/E ADVERTISEMENT**

**PROJECT NAME:** Student Union Expansion

Boca Raton, Campus

### **NOTICE TO PROFESSIONAL CONSULTANTS**

Florida Atlantic University, on behalf of its Board of Trustees, announces that Professional Services in the discipline of **Architecture (with Engineering Consultants)**, will be required for the project listed below:

**Project No.** BT- 686

1. Project and Location: Located on Florida Atlantic University's Boca Raton Campus, the Student Union Expansion consists of site development and design of a state-of-the-art event space and "outdoor living room" for the Student Union Complex. At approximately 23,000 GSF the stand-alone event center is to serve 600 persons for banquet style and lecture of 950 persons. The grand room should be able to be divided into six smaller spaces and different subsets (2 and 3 spaces); allowing for the greatest flexibility in reconfiguration options. The outdoor courtyard serves as the space between the existing Student Union and the event center. This space serves as the hub for student gathering, socializing, studying, and pre-event space for the event center. The project also consists of renovating the first floor meeting rooms and enhancing the exterior envelope of the existing Student Union building. The construction budget (including site development) is approximately \$20.2 million; with a total project cost of \$25.1 million. The selected firm will provide schematic design, design development, construction documents and construction administration for the referenced project. The new facility is to be designed and constructed to meet a minimum LEED silver or equivalent sustainable rating standard. This project will be delivered via construction management at risk. Blanket professional liability insurance will be required for this project in the amount of \$2,000,000 per claim and \$5,000,000 per occurrence will be provided as a part of Basic Services.

**INSTRUCTIONS:**

Firms desiring to apply for consideration shall submit a letter of application.

The letter of application should have attached:

1. A completed "**Florida Atlantic University Professional Qualifications Supplement**" (FAUPQS). Applications on any other form may not be considered. Selection of finalists for interview will be made based on professional qualifications, including experience and ability; past experience; design ability; volume of work; distance from project and professional fees. Selection criteria information and rating scale is available on the project fact sheet. Do NOT include any specialty consultants on the standard FAUPQS form. For this project, the location factor has been adjusted with a scale of 0-10 points based on proximity of the applicant's location to the project.
2. A copy of the applicant's current Professional Registration Certificate from the appropriate governing board. An applicant must be properly registered at the time of application to practice its profession in the State of Florida. If the applicant is a corporation, it must be chartered by the Florida Department of State to operate in Florida.

Submit **six (6)** sets and **one (1) electronic** copy of the above requested data bound in the order listed above along with an electronic PDF copy of the submittal. Applications which do not comply with the above instructions may be disqualified. Application materials will not be returned. The plans and specifications for the State of Florida University projects are subject to reuse in accordance with the provisions of Section 287.055, Florida Statutes. As required by Section 287.133, Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of \$35,000 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendor list. FAU Professional Qualifications Supplement and the Project Fact Sheet are available online at <http://www.fau.edu/facilities/avp/AE-CM-advertise-home.php> or by contacting the University's **Sole Point of Contact** for this project, Ms. Allison Hayes, Facilities Management

Administrative Services Manager, at [ahayes4@fau.edu](mailto:ahayes4@fau.edu). A copy of the facilities program is available at <http://www.fau.edu/facilities/avp/AE-CM-advertise-home.php>.

From the date of issuance of this Notice until a final selection of a consultant is made, or a notice of cancellation is posted, the consultant must not make available or discuss its proposal, or any part thereof, with any employee or agent of the University, unless permitted by the Sole Point of Contact, in writing, for purposes of clarification only, as set forth herein.

Any individual associated with a consultant who contacts any other university employee, including but not limited to members of the Selection Committee, regarding any aspect of this project, who attempts to discuss the project with any representative of FAU other than the Sole Point of Contact, whether such contact be in person, telephone, or through electronic or written correspondence, may be determined to have violated the terms and conditions of this solicitation. If that determination is made, any proposal received from such an individual OR their company may be rejected as non-responsive and not subject to evaluation. If there are any changes or additions to the Sole Point of Contact information at any time in the process, participating consultants will be notified via an addendum to the Notice.

Questions regarding the Notice and/or process should be submitted via fax or email to the **Sole Point of Contact**. No oral communications shall be considered as a change to the Notice. FAU may respond to questions deemed by the University to be material in nature via a written addendum to the Notice. Interpretation of the wording of this document shall be the responsibility of the FAU and that interpretation shall be final.

All postings referred to in this Notice will be posted electronically on the FAU Facilities website: <http://www.fau.edu/facilities/avp/AE-CM-advertise-home.php>. At all times it shall remain the responsibility of the consultants participating in this solicitation to check the website for postings of addenda, short lists, and award decisions. No further notice will be given.

As part of the submittal, each applicant attests that there are no known actions, governmental investigations, suits, arbitrations or other administrative, criminal or civil actions pending, threatened or settled against the Company or any of its Principals. In addition, to the best of the applicant's knowledge, Company does not know of any basis that exists for any such action, suit, investigation, arbitration or proceeding. Alternatively, if such disputes currently or potentially exist, Company warrants and represents that all relevant information related to such dispute was included in its response to FAU. Failure to disclose this information during this solicitation process may deem this proposal response as non-responsive.

**Six (6) bound sets** and one (1) electronic copy of the required proposal data shall be submitted to: Design & Construction Services, Florida Atlantic University, 777 Glades Road, Campus Building Operations Bldg. #69-Room 111, Boca Raton, Florida 33431 by **4:00 P.M. local time on Tuesday, July 9, 2024**. Facsimile (FAX) submittals **are not** acceptable and **will not** be considered.