

PROJECT FACT SHEET

Architecture/Engineering Continuing Services Contract

Florida Atlantic University

All Campuses

Updated 10/2/2024

PROJECT DESCRIPTION

Projects included in the scope of this agreement will be specific for renovations, alterations, and additions that have a basic construction budget estimated to be \$4,000,000 or less, or studies for which the fee for professional services is \$500,000 or less. A recent proposed update to Board of Governor's regulation 14.001 may extend the limits for continuing services contracts to \$7,500,000 for each individual project. If approved, the services under this selection will be extended to the new limit; and will adjust accordingly based on annual adjustments as proposed by Department of Management Services beginning July 1, 2025. Services may be utilized on all FAU Campuses, special purpose centers/sites and instructional sites on an as needed basis.

SELECTION CRITERIA

Firms will be evaluated in the following areas: current workload, location, volume of state work, design ability, and experience and ability. Experience and ability scores will be based on the following criteria:

1. Experience of firm and individual members of the design team with project of similar size and program.
2. Experience of firm and individual members of the design team in working with the State University System.
3. Evidence of efficient contact administration of projects.

SELECTION COMMITTEE:

- Azita Dotiwala, Senior Director of Budget & Planning - Committee Chair
- Patrick Cheung, Interim Director of Engineering & Utilities
- Brian Fisher, Associate V.P. for Student Affairs Operations
- Ion Mavrodin, Construction Project Manager
- Tinu Pena, Director of Design & Construction

SELECTION SCHEDULE

Submittal Due Date: **August 21, 2024 by 4 p.m.**

Shortlist Meeting: **September 20, 2024 at 11:30 a.m./ Campus Operations: Bldg 69, Room 118**

Final Interviews: **October 23rd, 2024 / Campus Operations: Bldg 69, Room 118**

The interviews are structured to allow each firm ten (10) minutes for presentation followed by fifteen (15) minutes Q/A.

All interviews will be conducted in closed sessions. Deliberations of the Selection Committee are open to the public and will follow the A/E interview sessions.

GENERAL INFORMATION:

1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.
2. In order to minimize the possibility of unethical pressures or influences on the recommendation of the Selection Committee, no verbal or written communication is permitted between the applicants and the members of the Selection Committee. Any questions or requests for project information

must be in writing to Corrine Okun, Administrative Services Manager, phone: 561-297-2663, fax: 561-297-0224, and cgarwood2012@fau.edu.

3. All applicants will be notified of the results of the shortlist in writing. Finalists will be informed of the interview date and time and will be provide with additional project information, if available.
4. Professional liability insurance is required for this project in the amount of \$1,000,000.
5. The Selection Committee will make a recommendation to the President of the University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.