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(Please enter the name of Your Functional Unit, Department, School, etc.)

**Unit Pandemic Influenza Plan**

mm/dd/yyyy

**Emergency Management – (561)297-2889**

[**http://www.fau.edu/emergency**](http://www.fau.edu/emergency)

**FAU Pandemic Influenza Severity / Response Level Matrix**

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| --- | --- |
| **Severity Level (CFR\*)** | **FAU Response Level** |
| **Not Affecting FAU or Local Area** | **Affecting FAU or Local Area** |
| **0** (no pandemic) | **0** | **0** |
| **1** (< 0.1 %) | **0** | **0** |
| **2** (0.1 - < 0.5%) | **0** | **1** |
| **3** (0.5 - < 1.0%) | **1** | **2** |
| **4** (1.0 - < 2.0%) | **2** | **3** |
| **5** (>= 2.0%) | **2** | **3** |

 \* CFR = CDC Case Fatality Ratio

Note: Severity Level is also affected by factors other than death such as transmissibility, prevalence in the population, and degree of debilitation, length of debilitation, conditions in the local area, etc. **The severity level is determined by FAU as conditions warrant.**

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| **Plan-Prevent-Prepare**Response Level 0 |
| **Trigger:** Lack of pandemic influenza activity, the indication that a new strain of influenza may be about to emerge, or the presence of influenza with a low severity level. Unit operations continue as normal. |
| Continuation of services during a pandemic outbreak |  |
| Policies/procedures and guidelines (include social distancing measures) |  |
| Personnel: staffing, training and cross-training  |  |
| Communication planning  |  |
| Planning scenarios/drills  |  |
| Education of staff/students  |  |
| Fiscal issues (supplies, equipment, funding)  |  |

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| **Plan-Prevent-Prepare**Response Level 1 |
| **Trigger:** Noticeable student and staff absenteeism due to influenza of severity level 2 at FAU or in the local area or by influenza of severity level 3 outside FAU and the local area. Unit operations are suffering minor disruptions, but all operations continue. |
| Continue duties from previous Level |  |
| Policies/procedures and guidelines (include social distancing measures) |  |
| Personnel: staffing/training and cross-training |  |
| Communication planning |  |
| Planning scenarios/drills |  |
| Education of staff/students |  |
| Fiscal issues (supplies, equipment, funding) |  |

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| **Plan-Prevent-Prepare**Response Level 2 |
| **Trigger:** Increasing student and staff absenteeism due to influenza of severity level 3 at FAU or in the local area or by influenza of severity level 4 outside FAU and the local area. Unit operations are suffering moderate disruptions. Some unit operations may be curtailed or conducted through alternate means. Partial COOP activations. |
| Continue duties from previous Level |  |
| Policies/procedures and guidelines (include social distancing measures) |  |
| Personnel: staffing/training and cross-training |  |
| Communication planning |  |
| Planning scenarios/drills |  |
| Education of staff/students |  |
| Fiscal issues (supplies, equipment, funding) |  |

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| **Plan-Prevent-Prepare**Response Level 3 |
| **Trigger:** Increasing student and staff absenteeism due to influenza of severity level 4 or 5 at FAU or in the local area or by influenza of severity level 5 outside FAU and the local area. Public Health Officials may have ordered business closures, travel prohibitions, etc. Unit operations are suffering major disruptions; classes are canceled, residence halls close, administrative offices close, critical research operations implement emergency shut-downs. Full COOP activations |
| Continue duties from previous Level  |  |
| Policies/procedures and guidelines (include social distancing measures) |  |
| Personnel: staffing/training and cross-training |  |
| Communication planning |  |
| Planning scenarios/drills |  |
| Fiscal issues (supplies, equipment, funding) |  |
| Continue duties from previous Level  |  |
| **Plan-Prevent-Prepare**Response Level 4 |
| **Trigger:** Waning affects from the disease and Public Health Officials have lifted orders closing businesses, prohibiting travel, etc. Employees are reporting to work and the unit returns to normal operations. |
| Reconstitution of services/Termination of closure |  |
| Policies/procedures and guidelines (include social distancing measures) |  |
| Personnel: staffing/training and cross-training |  |
| Communication planning |  |
| Planning scenarios/drills |  |
| Fiscal issues (supplies, equipment, funding) |  |
| Reconstitution of services/Termination of closure |  |