## To deploy Respondus Lockdown Browser, please follow the following steps:

Step 1: Create a quiz in Canvas if you have already not done so.

• Review: <u>How to create a quiz in Canvas?</u>

Step 2: Navigate back to "Lockdown Browser" tab in the left-side course navigation. **Note**: If it is not in your course navigation:

- 1. Select settings
- 2. Select the navigation tab
- 3. Select the three vertical lines and enable
- 4. **Select** *Save* in the bottom left corner of the page

	Home		
Account	Sullabur		-
0	Synabus		-
Dashboard	Modules		-
e	Assignments		
Courses	Discussions		
t:	Outcomes	Ø	
Calendar	Pages		-
171	People		-
Inbox	Office 365		
Commons	Cisco Webex		-
(?)	Roll Call		-
Help	RedShelf Course		-
畲	Materials		-
Virtual	Lockdown Brows	er	-
Teaching & Learning	Files	Ø	-
_	Announcements	Ø	L
	Quizzes	Ø	0
Resources	Grades	Ø	t
	Collaborations	Ø	
	Conferences	Ø	
	Settings		

Home	Course Details Sections Navigation A	ops <b>7</b> Feature Options
Syllabus		
Modules	Drag and drop items to reorder them in the course navi	gation.
Assignments	Home	
Discussions	Syllabus	1
Outcomes Ø	Modules	1
Pages	Assignments	1
People	Discussions	1
Office 365	Outcomes	3
Circo Webey	Pages	1
CISCO VVEDEX	People	:
Roll Call	Office 365	:
RedShelf Course Materials	Cisco Webex	1
iles of	Roll Call	:
	RedShelf Course Materials	1
Quizzes Ø Grades Ø	Drag items here to hide them from students. Disabling most pages will cause students who visit those pages to be a the course home page.	redirected to
Collaborations Ø	Lockdown Browser Page disabled, won't appear in navigation	1 3
Conferences Ø	Chat Tool Page disabled, won't appear in navigation +E	nable
Settings 1	Files Page disabled, will redirect to course home page 🌒 🗘 N	love
	Announcements Page disabled, will redirect to course home page	
	Quizzes Page disabled, will redirect to course home page	:



Step 3: Click the orange "Continue to Lockdown Browser" button at the bottom right.

Step 4: Select the checkbox to the left of the test you would like to use Lockdown Browser

Quizzes 🔺	CockDown Browser	<b>Q</b> Respondus Monitor
espondus	Not Required	Not Required
Settings		

## Step 5: Click settings

	Quizzes 🔺	LockDown Browser	<b>Q</b> Respondus Monitor	
ome yllabus	✓ Respondus			×
Iodules	LockDown Browser Settings			
ssignments	Don't require Respondus LockDown Browser for this evan			
iscussions	Require Respondus LockDown Browser for this exam			
utcomes Ø	Require LockDown Browser to view feedback and results			
ages	Password Settings			
acola				

Step 6: Click "Require Lockdown Browser for this exam."

Step 7: If Monitor is required, check "Require Respondus Monitor for this exam"

Respondus Monitor is an add-on feature for LockDown Browser that enables students to use a webcam to record themselves during a non-proctored exam. If you need assistance implementing online proctoring for your exam, please submit a helpdesk ticket (https://helpdesk.fau.edu)

For additional resources, you can also visit: http://www.fau.edu/canvas/additional\_tools.php (copy and paste)

	Quizzes		A LockDown Browser	O Despending Marines
ome				Respondus Monitor
/llabus	✓ Respondus			[
lodules	LockDown Br	owser Settings		
ssignments	O Don't req	uire Respondus LockDown Browser for this exam		
iscussions	Require R	espondus LockDown Browser for this exam		
utcomes Ø	🖻 Requ			
ages	😑 Passw	About Respondus Monitor		
Bople	Access co	Respondus Monitor is an add on feature for	I orkDown Browser that enables students t	o use a webcam to
ffice 365		record themselves during a non-proctored e	xam. If you need assistance implementing o	online proctoring for
isco Webex	🖽 Advan	you exam, please submit a helpuesk licket (i	icips.//ileipdesic.iau.edu)	
oll Call	Q Monitor We	For additional resources you can also visit: h	ttp://www.fau.edu/canvas/additional_tools.	pnp (copy and paste)
edShelf Course	O Don't n			
aterials	Require			
ockdown Browser	O Either F			
les Ø	Startup C			
nnouncements 🥬	The St.			
uizzes 🚿	the ite			
rades 🚿	1	Don't show this message again	Continue	to Respondus Monitor >>
ollaborations @				
onaboracions	1 Provention of the second sec	contional instructions preview Edit lext		the second se

Step 8: Click the blue "save + close" button at the bottom of the page.



## Overview of Steps 6, 7, & 8:

	Quizzes 🔺			LockDown Browse	r 🧕 Res	pondus Monitor
lome						
yllabus	✓ Respondus					×
Nodules	LockDown Browser Settin	ngs				
ssignments	O Don't require Respon	adus LockDown Browser for th	nis exam			
Discussions	Require Respondus L	ockDown Browser for this exa	am 🧹			
outcomes Ø	Require LockDown	n Browser to view feedback ar	nd results			
ages	Password Settings					
eople	Access code for this ex-	am (optional)				
Office 365	E Advanced Settings					
Cisco Webex	- Advanced Security					
toli Call	Monitor Webcam Setting	15				
tedShelf Course	O Don't require Respon	odus Monitor for this exam	-			
vateriais	Require Respondus I Either Respondus M	Monitor for this exam				
ockdown Browser	C Eicher Respondus Mi	onitor <u>or</u> a proctored lab carri	be used to take this es			
iles se	Startup Sequence					
views Ø	The Startup Sequen	ce is the set of optional events	s that occur before a M	onitor webcam session begir	ns. You can choose	
Quizzes @	the items to be inclu	uded in the Startup Sequence,	and can edit the text u	niess it has been locked by t	ne administrator.	
arades se	🗷 Webcam Ch	eck <u>Preview</u>				
oliaborations	Additional In	nstructions <u>Preview</u> <u>Edit Te</u>	xt			
onterences sev	✓ Guidelines +	Tips <u>Preview</u>				
ettings	Student Pho	oto <u>Preview</u>				
	Show ID Pr	review Edit Text				
	🗷 Environmen	t Check <u>Preview</u> Edit Text				
	✓ Facial Detect	tion Check Preview				
	🖯 Facial Detection Op	otions				
	Prevent student	s from starting the exam if fac	e cannot be detected d	luring Startup Sequence. [ <u>exp</u> for a fix) [evaluate]	olain]	
	@ Notity students	during the examinate canno	it be detected (prompt)	or a fix) ( <u>explain)</u>		
	Advanced Settings					

Link to Instructor Quick Start Guide