

College of Education
Timeline for 2025-2026 Sabbatical Applications

Monday, August 12, 2024—Memo out announcing Sabbaticals to Tenured Faculty

Wednesday, Sept. 25, 2024—Complete Sabbatical Applications due to Department Chair via Interfolio

Wednesday, Oct. 2, 2024—Department Chair approval/disapproval of applications and signature of College Budget Coordinator, if applicable, deadline

Wednesday, October 9, 2024—Signatures of the Department Budget Coordinator, if applicable, and College Budget Manager deadline

Friday, October 18, 2024—College Sabbatical Committee Recommendations due to the Dean

Friday, October 25, 2024—Dean approval/disapproval of applications due to the Office of the Provost

Friday, November 1, 2024—Applications sent out to Research Committee of the UFS

Wednesday, November 20, 2024—Recommendations of Research Committee to Provost's Office

Friday, December 6, 2024—Final Approvals/Denials (Letters to Applicants)

Friday, January 3, 2025—Signed Acceptances due in Provost's Office

Friday, January 24, 2025—Memo to Deans, Department Chairs/School Directors, Budget Directors for Acceptances of Sabbaticals