



DEPARTMENT OF
 CURRICULUM AND INSTRUCTION
 College of Education
 777 Glades Road
 Boca Raton, FL 33431-0991
 tel: 561.297.3791
 email: dci@fau.edu

Department of Curriculum and Instruction Change in Doctoral Advisor Form

Doctoral students in the Department of Curriculum and Instruction are assigned a *Doctoral Advisor* at the beginning of their program. Students have the choice to change their *Doctoral Advisor* during the course of their program. The process for initiating and completing a change in *Doctoral Advisor* can be completed in one of two ways as specified below:

Procedure for Changing *Doctoral Advisor*:

1. The doctoral student will either (a) determine the faculty member who will serve as their new *Doctoral Advisor* or (b) notify the C&I doctoral coordinator of their desire to change *Doctoral Advisor* who will assist the student in identifying faculty members who are interested in serving as the student’s new *Doctoral Advisor*.
2. Once the faculty member has been identified, the doctoral student will discuss with them the possibility of their serving as the new *Doctoral Advisor*.
3. Once the doctoral student has received verbal approval from the new *Doctoral Advisor*, the doctoral coordinator will contact the original *Doctoral Advisor* and inform them of the doctoral student’s wish to be advised by a new faculty member.
4. The doctoral student will have both the original and new *Doctoral Advisors* sign this form.

Once this procedure above has been followed, please complete the information below:

Date: _____

Student Name: _____
Last First

Student Z#: _____

Student FAU Email: _____

Name of Doctoral Advisor until this point in the program: _____

Original Doctoral Advisor Signature: _____

Date of Doctoral Advisor Change: _____

Name of new Doctoral Advisor moving forward: _____

New Doctoral Advisor Signature: _____

Department Chair Signature: _____