**Instructor:** Monica Berovides-Hidalgo**,** [mberovid@fau.edu](mailto:mberovid@fau.edu), Office AL 223

**Course Meeting times:** Thursdays 5:00pm-6:40 pm in AL 247**.**

**Office Hours**: Tuesdays and Thursdays 8:00-9:50am. Student must email for an appointment to schedule a meeting. *Please refer to the posted schedule on my office door AL223 and refrain from knocking during scheduled lesson times.*

**Course Description:** This course is designed for music students who will work with the singing voice. The course will address basic vocal physiology, vocal health and preservation, vocal technique, an introduction to the International Phonetic Alphabet (IPA), voice classifications, and common voice disorders (symptoms and treatments).

**Course Objectives:**

# Understand the basic physiology and mechanism of the singing apparatus.

* Identify, in printed images, physiological components of the anatomy of the vocal apparatus.
* Identify and convey through verbal instruction and analyze the proper approach to appropriate and vocal technique in the voice lesson and choral rehearsal environments.
* Develop a bibliographical listing as a resource of appropriate vocal repertoire, literature and pedagogical resources for various levels of singers.
* Demonstrate the ability to aurally identify voice classifications

**Course Materials**

* *Twenty Four Italian Arias of the Seventeenth and Eighteenth Centuries,* Milwaukee: G. Schirmer/Hal Leonard, 1948. ISBN: 0-7935-1006-6 (High voice or Low voice) *This may be found online.*
* Althouse, Jay, ed. *Folk Songs for Solo Singers.* Alfred Publishing. ISBN: 0-8828-4872-0

**Additional required reading:** Additional reading assignments will be posted on Canvas

**Course Requirements:**

1. Class attendance and punctuality
2. Two (2) written exams
3. Two (2) singing evaluations during class time
4. Two (2) teaching a voice lesson demonstration during class time
5. Two (2) voice studio observations
6. Two (2) choral ensemble observations

**Course Communication Policy:**

* Announcements
  + The student is responsible for reading all announcements posted by the instructor. Check the announcements at every login to confirm that all assignments are up-to-date.
* Email & Message Policy
  + All electronic communication must originate from a valid FAU email address.
  + Except for Saturdays, Sundays, and holidays, instructors will respond to messages approximately within 24-hour time period.
  + If this course does not appear in the student’s Blackboard list, it is likely that the registration is not complete. If the student does not have blackboard: emails, announcements, or materials for the class will not be accessible.

**Classroom etiquette:**

* NO COMPUTERS OR CELL PHONES ARE PERMITTED IN CLASS. (Exception: SDA office requests for specific reasons)
* EVERY STUDENT MUST HAVE THE TEXTBOOK AND ALL RQUIRED CLASS. Any student in violation may be asked to leave the class and recorded as absent.
* Cell phones should be turned off.
* The student is asked to sit in the chairs in a proper manner keeping feet on the floor and off of chairs or furniture.
* Out of courtesy to other students and to the professor, every student is asked to arrive on time. Please note that if a student arrives late to class twice the violation is recorded as one absence.

**Grading:**

* Attendance and punctuality
* Two (2) Written exams
* Two (2) In-class singing evaluation
* Two (2) In-class voice lesson demonstration
* Two (2) Voice studio observations
* Two (2) choral rehearsal observations

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| Test 1 | 10% |
| Test 2 | 10% |
| Assignments | 10% |
| Singing evaluation 1 | 10% |
| Singing evaluation 2 | 10% |
| Voice lesson demonstration 1 | 10% |
| Voice lesson demonstration 2 | 10% |
| Studio observation 1 | 7.5% |
| Studio observations 2 | 7.5% |
| Choral rehearsal observation 1 | 7.5% |
| Choral rehearsal observation 2 | 7.5% |

**Assignments:** No late work accepted. Assignments will be posted to Canvas

1. Maintain a two-week practice log to be submitted to instructor
2. Studio observations
3. Choral rehearsal observations
4. IPA Assignment 1 – English
5. IPA Assignment 2 – Italian
6. Two In-class singing evaluation
7. Two In-class voice lesson demonstration evaluation

**Studio observations:** Observation forms are provided on Blackboard. Student must select two (2) registered voice students from two (2) different voice studios in the area of choral and vocal studies at FAU. Each student is to be observed two times.

* **First Observation Due September 28**
* **Second Observation Due November 16**

*Permission from the instructor and student must be obtained prior to the observation.*  **Forms must be signed by the instructor of record for each lesson observed.**

**Course Schedule:**

* August 25 **Introduction** 
  + Discussion of Syllabus
  + Expectations
  + Purpose of vocal pedagogy
  + Overview of how the voice works
  + Video
* September 1 **Physiology of voice production**
  + Anatomy of the Larynx
  + Muscles of the Face and Neck
  + Anatomy of Respiratory System
* September 8 **Vocal Fachs: Voice Classifications**
  + Techniques for various ages
  + Choosing appropriate literature
  + Stages of voice changes male/female
  + Listening and Voice Classification
* September 15 **Vocal Disorders**
  + Recognizing and Identifying common vocal disorders
  + Maintaining Vocal Health
  + Relaxation techniques
  + Homeopathic and Medical Remedies
* September 22 **Preparing to sing**
  + The vocal process
  + Relaxation and stretching
  + How to warm-up the voice
  + How to learn a song
  + Keeping a practice journal
  + Voice registrations
  + Students are assigned a song to be performed in class
* September 29 **Introduction to IPA**
  + Consonant production
  + Language variations
  + **Assign English and Italian IPA**
  + **First Observation Due**
* October 6 **Song Study & Preparation**
  + **TEST 1**
  + Performing a song
  + Collaborative artists
  + Voice Lesson Demonstration
  + **Begin practice logs**
  + **English IPA due**
* October 13 **Class singing**
  + Class Singing
  + Instructor will demonstrate one high female and one low female in class
  + Pacing the lesson
  + Seeing with your ears
  + Objective of vocalises
  + Applying articulation and diction to singing
  + Repertoire selection
  + **Italian IPA due**
* October 20 **Class Singing and Review**
* October 27 **Class Singing and Review**
  + **TEST 2**
* November 3 **Class Voice Lessons and Review**
* November 10 **Class Voice Lessons**
* November 17 **Class Voice Lessons and Review**
* November 24 **Class Voice Lessons and Review**
  + **Second Observation due**
* December 1 **Class Voice Lessons and Review**
* **December 13 Final Exam 4:00pm-6:30pm**

**Make up/ Late Work:** Late assignments or missed exams will only be accepted or given as a make-ups upon submission of proper documentation (refer to attendance policy) stating that the student was unable to attend class.

**Attendance policy:** According to the attendance policy provided by the University, students are expected to attend all scheduled University classes and to satisfy all academic objectives as outlined by the instructor. Students will be given one (1) excused absence and one (1) unexcused absence for the semester. Tardiness will affect attendance grade: two (2) tardies will equal one absence. Each absence thereafter will result in a penalty deduction of two points for each absence missed beyond the allowed absences. The University reserves the right to deal at any time with individual cases of non-attendance.

* It is the student’s responsibility to communicate with the instructor to make-up missed work if an assignment deadline is missed due to serious illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities.
* Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities.
* It is the student’s responsibility to give the instructor notice prior to any anticipated absence of an exam in a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. (or the day of in the case of an exam). Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student’s final course grade as a direct result of such absence. (University Catalog http://www.fau.edu/academic/registrar/FAUcatalog/academics.php)

**Incomplete Policy**: Incomplete grades will be only be assigned in cases emergency or illness. If such a situation should occur, student should contact the instructor and discuss with the director of the area.

**RELIGIOUS ACCOMMODATION:** [http://www.fau.edu/regulations/chapter2/Reg 2.007 8-12.pdf](http://www.fau.edu/regulations/chapter2/Reg%202.007%208-12.pdf)

In accordance with rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations and work assignments. Students who wish to be excused from course work, class activities, or examinations must notify the instructor in advance of their intention to participate in religious observation and request an excused absence. The instructor will provide a reasonable opportunity to make up such excused absences. Any student who feels aggrieved regarding religious accommodations may present a grievance to the director of Equal Opportunity Programs. Any such grievances will follow Florida Atlantic University’s established grievance procedure regarding alleged discrimination. <http://www.fau.edu/provost/files/religious2011.pdf>

**DISABILITY POLICY STATEMENT:**

In compliance with the Americans with Disabilities Act (ADA), students who require special accommodation due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU’s campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses.

**CODE OF ACADEMIC INTEGRITY POLICY STATEMENT:**

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001.