Call to Order:  4:01pm (by George Morales)

Roll Call: (by LaTasha Lee)
   Members Present:  George Morales, LaTasha Lee, Michael (Mike) Cocuzza, Julianne Agonis, Carlo Parker, Katie Burke, Juan Barrenche, Mya Eaton, Faith Gordon
   Advisors and Guests Present:  Heather Bishara, Adam Ferrando (Associate Director of Student Involvement and Leadership), Louisa Upadhya (present by teleconference)
   Members Absent:  Kathryn (Katy) Morris

Approval of July 29th 2010 Agenda:
   •  Katie Burke Motion to Approve the Agenda as read
   •  2nd by Carlo Parker

Open Forum:
   •  Heather introduced Adam to GSAAB

Old Business:

Programming – George Morales
   –  George distributed a brief Statutes handout
   –  requested that GSAAB and the Chair especially receive notification of programming, will serve two purposes: collaboration and notification
   –  the 1100s (Statutes) define the types and purpose of GSA programming: the quality of the programming, networking and professional development should be considered when planning programming
   –  George wants to play a more active role and interact more with the campus councils
   –  Tasha stated that notification can also provide the councils with more man power to help organize, manage sign-in table, and cleanup
   –  Heather – Statutes delineate the types and the purpose of programming; additionally we need to pay particular attention to fiscal finance; reminded the board of the “1 FAU” initiative proposed by Drs Williams & Brown; additionally advance notice will allow partnerships with the other councils to plan programming together
   –  Mya – mentioned the Status quo and the approval process of Broward Graduate Council programming through the Broward Student Government; asked “What exactly are we recommending of the council directors/associate directors?”
      •  George responded that when the call for Agenda items are requested that items be submitted to the Vice Chair for addition to the GSAAB Meeting Agenda; additionally during the GSAAB meeting that a report be made of upcoming and past programming, providing the example of the BRGC
   –  Katie – indicated the need for transparency within the board
   –  Heather – stated that the GSA website is receiving an overhaul and that we are trying to incorporate a list of events to the GSA website and this would provide not only notification but
will also increase exposure and advertising of the programming events for the summer to
increase participation

– Juan – suggested collaboration of the councils

GSA Training Manual – LaTasha Lee

– This summer compilation of materials and documents pertaining to the structure, operations, and
other materials were compiled to formulate a GSAAB Officer Handbook

– As there are a number of new GSAAB officers this handbook will serve as a training tool and go to
guide for members; in addition GSA will be having a GSAAB Retreat which will be discussed in the
New Business section

New Business:

2010-2011 Budget – George Morales & Katie Burke

– distributed a handout entitled “Documentation for the 2010-2011 Budget Breakdown”

– the 2009-2010 budget was briefly reviewed

– noting that travel was not included in the submitted budget so that when the travel freeze was
lifed programming money was shifted to the travel account

– additionally the allocation to the campus councils was based on campus population and in 2009
the breakdown was 70% Boca Raton; 20% Broward; 10% Northern campuses

– Review of the Balances was discussed

– it was noted that GSAAB account (SOO103) had a remaining balance of $49.34, Boca Raton
Graduate Council (SOO123) had a remaining balance of $451.07 (partly due to a $300 TAR that
was never cashed); Broward Graduate Council (TO1124) had a remaining balance of $183.56;
and the Northern Graduate Council (JOO100) had a remaining balance of $5,704.17

– it was reminded to the board and council directors that there is “no roll-over” of money

– Faith wanted to make a note on spending and stated that many of the events on the Northern
campus were free and didn’t require much funding

[Karen Esteves entered]

– The 2010-2011 GSA Budget was discussed

– the total budget is $147,485 (breakdown can be seen on the handout)

– the budget process was completed by Katie and George

– The Graduate Student population based on the most recent numbers available (Spring 2010) was
discussed

– the numbers have shifted with 84% of the graduate population present on the Boca campus,
12% on Broward, and on the Northern campus 4%.

– thus, in keeping with the statutes the recommended breakdown would reflect these numbers

– Proposed budget breakdown

– the handout outlined the specific amounts and accounts for the proposed budget

– abbreviated table (from Budget handout)

<table>
<thead>
<tr>
<th>Campus</th>
<th>Total amount</th>
<th>Account #</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSAAB</td>
<td>$95,400</td>
<td>S00103</td>
<td>$80,000 – travel</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$3,000 – telecommunications</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$500 – books/resources</td>
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<td></td>
<td></td>
<td></td>
<td>$4,000 – computers/printers</td>
</tr>
<tr>
<td>Council</td>
<td>Amount</td>
<td>Code</td>
<td>Category</td>
</tr>
<tr>
<td>------------------</td>
<td>--------</td>
<td>-------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>Boca Raton GC</td>
<td>$43,331</td>
<td>SOO123</td>
<td>Activities &amp; Programming</td>
</tr>
<tr>
<td>Broward GC</td>
<td>$6,490</td>
<td>T01124</td>
<td>$6190 – Activities &amp; Programming</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$300 – office supplies</td>
</tr>
<tr>
<td>Northern GC</td>
<td>$2,264</td>
<td>J00100</td>
<td>$6190 – Activities &amp; Programming</td>
</tr>
</tbody>
</table>

- Katie made note of items in the budget stating that the bulk of amounts to the councils is specific to activities and programming, not for promotional items as the GSAAB budget purchases promotional items and distributes the items based on campus population to the councils.

- Mya stated that Broward has purchased several promotional items (Broward GC table covers and other items with BGC logo) and was concerned about the budget allocation.
  - discussion about purchasing prior to budget approval was discussed as the accounts should have a zero balance as there is no roll-over of funds from the past fiscal year, additionally the budget hasn’t been approved so allocation of funds into the graduate council accounts has not occurred.
  - Katie, Juan & Heather stated that they will review and try to compensate, but it was noted that the budget of the Grad Councils was specific to programming and office supplies by LaTasha.
  - discussion about BGC and accounting was brought up by Mya; Shannon is the point person on the Broward campus for purchasing and she will be contacted.
  - Mya made a request for two telephone lines for the BGC office and had concerns about the budget; Juan and Heather stated that they will work with her on this.
  - Heather also mentioned that reallocation of A&S fees due to increase in fees for the academic year and that appeals for additional funding is a potential option.
    - Governors meeting before the Senate meeting on the 6th of August.

- Call for Vote:
  - Motion to approve the Proposed 2010-2011 Budget as written by Carlo Parker;
  - The motion was seconded by LaTasha Lee.
  - Yes: George, LaTasha, Michael, Julianne, Carlo, Katie, Faith.
  - No: Mya.

Retreat – George Morales
- discussion of the date:
  - decided on Monday, August 9th all day event.
  - LaTasha stated this will be a fun event and will provide training, additionally the Officer Handbook will be distributed.
  - more details to come via email regarding the event.

Fall 2010 Meeting Dates – George Morales
- the first meeting of GSAAB will occur at the Retreat.
- at the retreat Fall 2010 Meeting Dates will be discussed.

[Dan Partouche entered]

Career Development Partnership – Dan Partouche & Juan
distributed two handouts: Graduate Student Executive Panel Event (2009 flyer); Career Development Fall 2010 Calendar of Events (preliminary bookmark flyer)

Graduate Student Executive Panel Event TBD, 1st week of November
- Book Union for panel ASAP

November 15-19th Grad Workshop series
- Each of the colleges & two campuses (Boca & Broward) to host some of workshops
- Use of smart rooms with teleconferencing/video capabilities; check into booking dates and cost
- CV Workshop – Nursing
- Academic Job Search Workshop – Science/Biomed
- Non-Academic Job Search Workshop – Business
- Salary Negotiation Workshop – Broward

Travel – Juan Barrenche
- Distributed a handout section on Grad enrollment by college
- Discussion about percentage breakdown
  - Carlo mentioned assessment of the awards but not a stringent percentage allotment
  - Discussion of using percentage for tracking purposes
  - George mentioned the waves of conferences
  - Also discussion about the breakdown per semester
  - It was suggested that percentages be referenced periodically to assess awarding when funds are being exhausted

Establish Committees – Katie Burke
- Owl Awards: Juan, Grad College, & Debbie (@ Baldwin House) others can be added at retreat
- Travel
- GSA Bylaws
- GSA Research Grant
  - These are committees for the members to think about participating in and will be established at the Fall Retreat
  - GSAAB Retreat: Tasha, Heather, Juan, & Mike C.

Chair Report – George Morales
- We need to establish Chairs of the committees at the next meeting
- Travel Votes – members must make real effort to vote to support and serve their college; Google docs
- Reporting to keep the board abreast of college and council news is imperative

BRGC Report – Katie Burke
- Mixer at “The Dubliner” sponsored/hosted by the MBA Students Aug. 4th 7pm-9pm
- Commencement Events with the Graduate College two 2-hour sessions
  - Tuesday, August 10
    - 10:30 Session: Mya, Faith
    - 2:30 Session: Mike, Tasha (maybe George)
- FAU Student Leadership Conference Sept. 11 (Sat)
  - Addition of a new Grad Student Organization Breakout Session
  - Presence of the Executive leadership and graduate councils required at conference
- NAGPS Leadership Meeting Nov. 11-14th (Katie will email details to the board) it will be nice to have FAU GSAAB Representation
- Graduate Teaching Assistant Workshops Aug 17th & 18th : 8:30AM @ Alumni Center
  - August 17 (Tuesday)
  - August 18 (Wednesday) : Mya, Tasha
- Graduate Orientation August 17th: Business Building, 12-5pm
  - Panel Presentation- 2:30-4:00
  - GSA Table for Showcase of Services-3:30-4:430
- Fall New Student Orientation Mixer at Duffy’s Deerfield Beach Aug. 20th 5-7pm
- Katie is graduating and leaving the position of Boca Raton Graduate Council Director
- Appointment of Juan Barrenche
  - introduction – Juan
  - Call for Vote:
    - Motioned by Katie B.; second by LaTasha;
    - unanimous approval by board
  - Will go before SG next week

BGC Report – Mya Eaton
- handout provided
- discussed tasks completed including summer programming events (Boomers & Butterfly World) and Grad Orientation
- established a BGC Executive Council of 7 members and has had 2 meetings
- Dave & Buster’s Event for Aug. 11th
  - idea came as a result of feedback
  - discussion came regarding the inclusion of a portion of the programming money to support guests
  - it was outlined from the 1100s that this was not permitted
  - additional discussion about programming specific to the Broward population of families was discussed
    - It was recommended by LaTasha that the organization for Famiy Affairs (?) at Broward be contacted to subsidize these events for families and not GSA funds
- promotional items have been ordered and received
- Facebook page launched and new web address www.fau.edu/bgc
- list of Upcoming Events was also distributed to the board:
  - July 30th – Student Appreciation – SeaTech Lunch
  - Aug. 11th – Dave & Buster’s
  - Aug. 3rd & 5th – Photoshop workshop
  - Aug. 14th – Grad Orientation
  - Aug. 16th – BGC E-council meeting
  - Aug. 19th – Grad Orientation Davie 4:30-7pm
  - Aug. 21st – Movie “Eat, Pray, Love” followed by discussion facilitated by Counseling Center at TGI Fridays in Hollywood
  - Weeks of Welcome – week of Aug. 23rd
- Fall calendar is still being planned
- Amendment in regards to Position
  - amendment needed to Broward statutes not GSA 1100s
Appointment of Associate Director
  • Louisa Upadhya – introduction
    o College of Education
  • Call for Vote:
    o Motion to appoint Louis Upadhy to the position of Associate Director of the Broward Graduate Council – LaTasha Lee
    o motion seconded by Faith Gordon
    o unanimous vote to approve

NGC Report – Faith Gordon
  – there were no programming events for the summer semester
  – the position for the Treasure Coast Director has been posted online

College Reports
  – Motion to table College Reports & Open Forum until next meeting on August 9th by LaTasha Lee;
  – 2nd by Carlo Parker;
  – unanimous vote to table

Meeting Adjourned at 6:18pm by George Morales