

# FAU IRB NOVELUTION

## Creating a Continuing Review

When a Continuing Review is needed to extend a project approval, click into that project to view the action options up at the top. If you don't see these options on your project, contact the IRB office.

IRB2308076 : Ruby Researcher - Reviewing Projects in the Novelution Era

Review Type	Stage	Status	End Approval Date	Informed Consent
Expedited	Amendment	Approved	N/A	Adult_Consent_Form_12345_(3).pdf EmailDistribution_6372_89_4457.pdf

[Home](#) > [IRB](#) > Edit IRB Protocol

### New Amendment or Continuing Review

Request to change or renew your protocol.

[Request](#)

### Copy Protocol

Make a copy of this protocol into a new protocol.

[Copy](#)

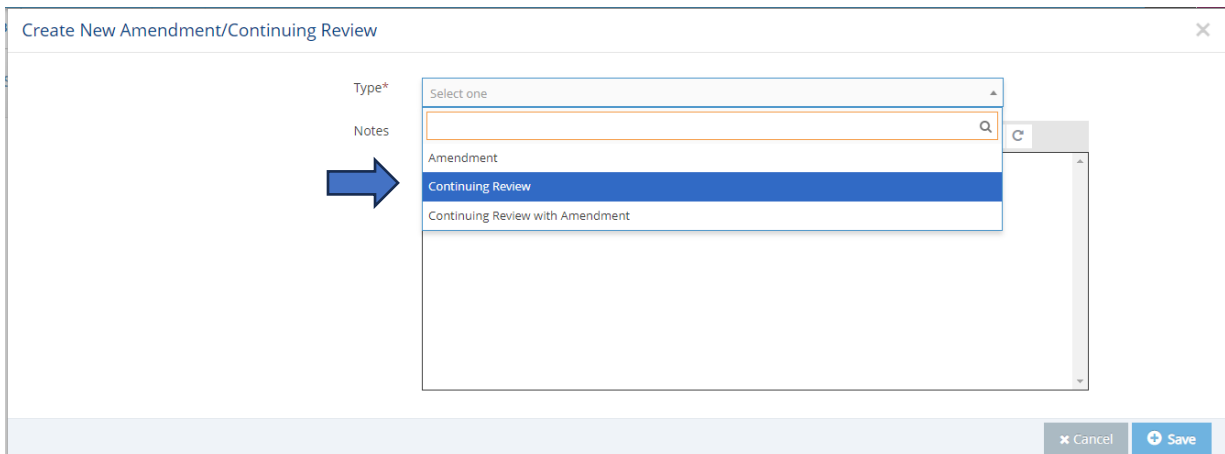
### Initiate Closure

Submit a request to close this protocol.

[Close](#)

In the New Amendment or Continuing Review box, click the Request button to begin

Select Continuing Review if you are not making any changes to your project at this time, then enter any notes you have about the project and click to save.



Create New Amendment/Continuing Review

Type\*

Notes

Amendment

**Continuing Review**

Continuing Review with Amendment

[Cancel](#) [Save](#)

If you *are* making changes to your project along with this Continuing Review, select Continuing Review with Amendment as the Type.

The screenshot shows a web form titled "Create New Amendment/Continuing Review". The "Type\*" field is a dropdown menu that is currently open, displaying three options: "Amendment", "Continuing Review", and "Continuing Review with Amendment". A blue arrow points to the "Continuing Review with Amendment" option, which is highlighted in blue. The "Notes" field is empty. At the bottom right, there are "Cancel" and "Save" buttons.

In the “What types of modifications are you requesting? Choose all that apply” field, select those items that you are looking to amend in this project. You can select as many as needed. And if what you’re looking to amend is not listed in these options, you can select “Other Changes” and specify the changes in the field that will appear beneath it.

The screenshot shows the same "Create New Amendment/Continuing Review" form. The "Type\*" dropdown is now set to "Continuing Review with Amendment". Below it, the "What types of modifications are you requesting? Choose all that apply.\*" dropdown is open, showing a list of options: "Principal Investigator", "Research Team", "Funding Source", "Study Design, Methods, or Procedures", "Research Instruments (e.g. Questionnaires)", and "Recruitment Procedures or Materials". The "Recruitment Procedures or Materials" option is highlighted in blue. A light blue banner at the top of the form contains the text: "The following must be current alongside the continuing review:" followed by a bulleted list: "Any needed amendments including changes to consent forms", "Adverse Events / Unanticipated Problem", and "Protocol Deviations". The "Provide a brief description of any revisions being requested.\*" field is empty. At the bottom right, there are "Cancel" and "Save" buttons.

Then, describe the changes you’re making to the project in the field below and click to save.



Continuing Review

**I. Project Status**

1. Expected End Date of Research

2. Current research procedures involve\*

- Recruiting participants
- Providing research intervention(s)
- Ongoing data collection
- Ongoing analysis of identifiable data
- Accessing follow-up clinical data from procedures that subjects would undergo as part of clinical care.

**II. Project Summary**

1. Brief summary of the progress of the research to date\*

2. Are any of the research procedures or conditions no longer active, i.e., have portions of the study been completed?\*  Yes  No

3. List presentations or publications that have resulted from this research since the last review.

**A. Participants**

Total Enrollments

Approved Enrollment: 0

Stage	Submission Date	Enrolled Since Last Report	Total Enrollment
Total Enrollment thus far*	<input type="text"/>	<input type="text"/>	0

If enrollment numbers are lower than anticipated, please explain why:

Fill in your responses into the Continuing Review panel including what the current research procedures involve, enrollment numbers, and so on.

Review and check the box to certify to the Investigator's Assurance of your duties as a PI.

Investigator's Assurance

As the Principal Investigator, I certify that:

- Information provided in this report is complete and accurate
- Each individual involved as a member of the research team is currently listed on the protocol and possesses the necessary experience for conducting research activities in their assigned role, and is aware of and will abide by FAU policies and procedures for the protection of research participants
- The research will be conducted according to the approved protocol
- IRB approval will be obtained prior to implementing changes in the research protocol, unless necessary to prevent immediate serious harm to participants
- All unanticipated problems involving risks to participants or others will be promptly reported to the IRB.

Once all questions have been answered, click Review and Submit to continue

For the amendment component, you will go directly into the panel or field where the changes need to be made and re-enter that information as if you were filling it out for the first time.

**Review Type Determination**

- Protocol Description
- Recruitment
- Informed Consent
- Risks and Benefits
- Privacy & Confidentiality
- Protocol Documents
- Continuing Review
- Adverse Events
- Protocol Deviations
- Reviewers
- IRB Correspondence

**Protocol Description**

Background Information & Justification:\*

Purpose, Goals, and Research Question\*

Describe in detail your research design and methodology. Use nontechnical language to describe what participants will do and/or what information will be collected about them.\*

Will the research involve secondary use of data, documents, records or biospecimens collected from individuals?\*

Describe any online/electronic resources be utilized for recruitment, data collection, or storage\*

The Y is a place that continues to allow music educators who have experienced this form of organic instruction to "apprehend that work in the light of their backgrounds, biographies, and experiences" and researchers to "presume a multiplicity of

Data collection for this study will consist of four sources: demographic questionnaire, interviews, curriculum/lesson plans, and zoom video recordings. In the following paragraphs, I will explain the data collection procedure and use of each data source.

this interview protocol will be informed by the data collected during the teaching of the classes. The data from this exercise will contribute to answering research question one.

Yes  No

Individuals must meet all of the inclusion criteria in order to be eligible to participate in the study as stated above. This information will be verified when participants submissions are received during the recruitment period.

Each revision you create will be accessible from the Requirements panel which you can click to view at any time.

Select Two Different Revisions to Compare

Revision #4.1  Revision #9.1

Revision #5.1  
Revision #6.1  
Revision #7.1  
Revision #8.1  
Revision #9.1

You can also see previous submissions you have made.

**Requirements**

Select Two Different Revisions to Compare

Revision #4.1  Revision #5.1

Showing 6 to 9 of 9 stages.

Stage - Revision #	Created	Current Status	Status Date	Approval Date	Requested modifications	Notes
Amendment - revision #4.1	08/11/2023 10:34 AM	Approved	08/11/2023 10:37 AM		Study Design, Methods, or Procedures	Adding video recordings
Amendment - revision #3.1	08/11/2023 10:22 AM	Approved	08/11/2023 10:27 AM		Study Design, Methods, or Procedures	Adding audio recordings
Amendment - revision #2.1	08/11/2023 9:15 AM	Approved	08/11/2023 9:57 AM		Study Design, Methods, or Procedures Research Instruments (e.g. Questionnaires)	Adding research procedure, new recruitment flyer
> Initial Protocol Application - revision #1.3	08/11/2023 6:34 AM	Approved	08/11/2023 9:03 AM			Automatically created after Judith Martinez specified modifications are required

Once you have finished making the necessary amendments to your project, click to Review and Submit your changes

Then in the IRB Comparison page, review your changes which will be listed in the right blue box.

## IRB Protocol Comparison View

[Go back to current record](#)

Your changes have been saved but **THIS RECORD HAS NOT YET BEEN SUBMITTED FOR APPROVAL.** Please review your changes from the previous submitted version, reflected below. If you need to make additional modifications, go back to input those changes before submitting. Otherwise, please confirm your submission.

[CONTINUE EDITING](#)

[CONFIRM AND SUBMIT](#)

collapse all | expand all

### Requirements

#### Revisions You Are Comparing

Title: Reviewing Projects in the Novelation Era

Revision #: #4.1

Stage: Amendment

Status: Approved

Date: 08/11/2023 10:37 AM

Title: Reviewing Projects in the Novelation Era

Revision #: #5.1

Stage: Amendment

Status: Draft Submission Pending

Date: 08/11/2023 10:39 AM

### Protocol Description

Describe in detail your research design and methodology. Use nontechnical language to describe what participants will do and/or what information will be collected about them.

This methodology consists of the transcription of the interviews; the coding of emerging data as it is collected; the use of the comparative method; the formation of categories; significance given to common and frequent categories; and finally, the generation of themes. All data gathered from research participants will be retained to the extent

Describe in detail your research design and methodology. Use nontechnical language to describe what participants will do and/or what information will be collected about them.

4. Interviews: Two semi-structured one-to-one interviews will be held with the three participants via zoom for a minimum of 60 minutes each. The first interview will be held in Aug-Sept 2023 and will focus on participants' y-based experiences and the impact on their professional development from attending the course.

## Click to Confirm and Submit

*Note: If you no longer need to make a Continuing Review or an Amendment, contact the IRB Office to cancel this process administratively*

*Note: The next time you need to fill out a Continuing Review, your information from the previous submission will be auto-populated in the panel.*