



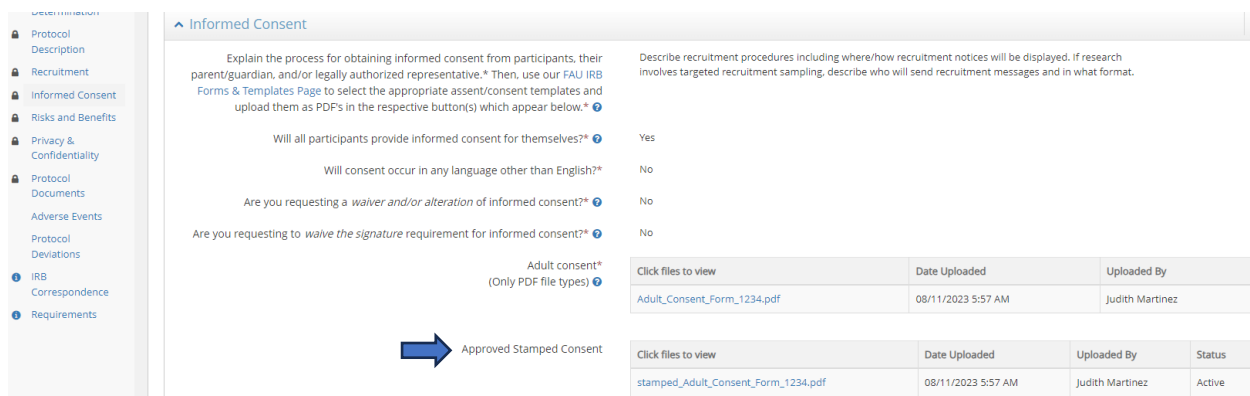
FAU IRB NOVELUTION

Board Documents

You can check the details of the IRB Decision beginning with the Project Details panel which will state the Review Type, Stage of the project, Status which will list the decision, End Approval Date when it applies, and any stamped consent materials

Review Type	Stage	Status	End Approval Date	Informed Consent
Expedited	Initial Protocol Application	Approved	08/13/2024	Adult_Consent_Form_1234.pdf

Stamped Consent materials are also located in the Informed Consent Panel in a new “Approved Stamped Consent” section



Informed Consent

Explain the process for obtaining informed consent from participants, their parent/guardian, and/or legally authorized representative.* Then, use our FAU IRB Forms & Templates Page to select the appropriate assent/consent templates and upload them as PDFs in the respective button(s) which appear below.*

Will all participants provide informed consent for themselves?* Yes No

Will consent occur in any language other than English?* No

Are you requesting a *waiver and/or alteration* of informed consent?* No

Are you requesting to *waive the signature* requirement for informed consent?* No

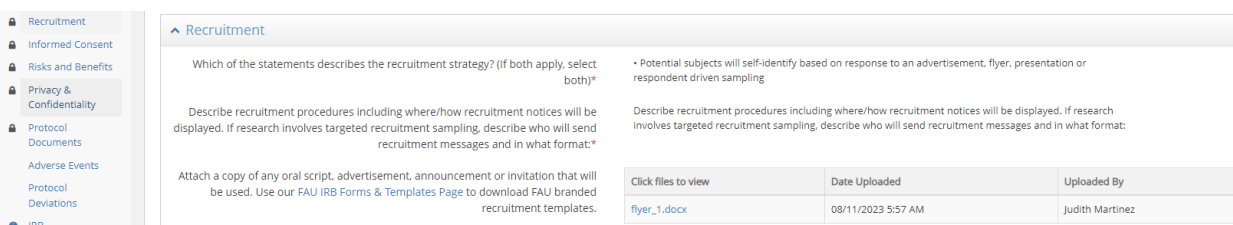
Adult consent* (Only PDF file types)

Click files to view	Date Uploaded	Uploaded By
Adult_Consent_Form_1234.pdf	08/11/2023 5:57 AM	Judith Martinez

Approved Stamped Consent

Click files to view	Date Uploaded	Uploaded By	Status
stamped_Adult_Consent_Form_1234.pdf	08/11/2023 5:57 AM	Judith Martinez	Active

Any Recruitment or Protocol Documents will remain in the respective panels they were uploaded to



Recruitment

Which of the statements describes the recruitment strategy? (if both apply, select both)*

Describe recruitment procedures including where/how recruitment notices will be displayed. If research involves targeted recruitment sampling, describe who will send recruitment messages and in what format.*

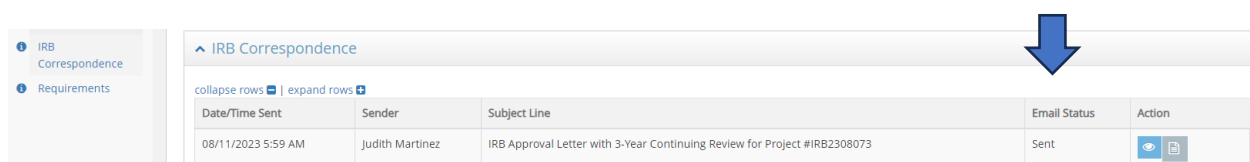
Attach a copy of any oral script, advertisement, announcement or invitation that will be used. Use our FAU IRB Forms & Templates Page to download FAU branded recruitment templates.

Potential subjects will self-identify based on response to an advertisement, flyer, presentation or respondent driven sampling

Describe recruitment procedures including where/how recruitment notices will be displayed. If research involves targeted recruitment sampling, describe who will send recruitment messages and in what format.



Click files to view	Date Uploaded	Uploaded By
flyer_1.docx	08/11/2023 5:57 AM	Judith Martinez

In the Panel Shortcuts, you'll see there is now an IRB Correspondence link. Click here to view the IRB Decision letter. The Research Team will also receive an email with the IRB decision and attached letter.



IRB Correspondence

collapse rows | expand rows

Date/Time Sent	Sender	Subject Line	Email Status	Action
08/11/2023 5:59 AM	Judith Martinez	IRB Approval Letter with 3-Year Continuing Review for Project #IRB2308073	Sent	 

Click on the eye icon to view the letter in the system or click the paper icon to download the form.

A view of the decision email within the system:

IRB Letter Email ✎

Choose Email Template: IRB Approval- Continuing Review (CRin3years)

Sent Date/Time: 08/11/2023 5:59 AM

To List* collapse rows expand rows

Name	Role	Email	Action
PI Paula	PD/PI	FAUDemoPI@gmail.com	

Cc List* collapse rows expand rows

Name	Role	Email	Action
Student Sam	Co-Investigator	faustudentresearcher@gmail.com	

Subject Line* IRB Approval Letter with 3-Year Continuing Review for Project #IRB2308073

Content* The IRB has made a decision on your project as described below.
 Please log in to NoVelution <https://fau.novelution.com/wicket/bookmarkable/com.novelution.nrms.webapp.irb.EditIrBPage?id=7253> to review your stamped consent documents in the project.



Institutional Review Board
 Division of Research
 777 Glades Rd.
 Boca Raton, FL 33431
 Tel: 561.297.1383
 researchintegrity@fau.edu

DATE: 08/11/2023
 TO: PI Paula
 FROM: Florida Atlantic University IRB
 PROTOCOL #: IRB2308073
 PROTOCOL TITLE: The Benefits of Video Tutorials
 SUBMISSION TYPE: Initial Protocol Application
 ACTION: APPROVED
 APPROVAL DATE: 08/11/2023

You can also click to download the letter from the bottom of the email view.

IRB Letter Email

end approval date if this project will continue beyond this date.

- This study is approved for a maximum of 50 subjects.
- It is important that you use the approved, stamped consent documents or procedures listed below:
 - Adult_Consent_Form_1234.pdf
- This project has been approved for Waiver of Informed Consent under the provisions of 45CFR46.116(f)(3) Or
 - Waiver of Documentation of Informed Consent under the provisions of 45CFR46.117(c)(1) And/ Or
 - Full/ Partial Waiver of HIPAA Authorization under the provisions of 45CFR164.512(g)(1)(i).
- Any revision to previously approved materials or procedures, including modifications to numbers of subjects, must be approved by the IRB before it is initiated.
- All SERIOUS and UNEXPECTED adverse events or unanticipated problems must be reported to this office. Use the Promptly Reportable Information Form (PRIF) for this procedure. All regulatory and sponsor reporting requirements should also be followed, as applicable.
- Report all NON-COMPLIANCE issues or COMPLAINTS regarding this study to this office.
- Note that all research should be retained for a minimum of three years after completion of the research. Research records involving protected health information (PHI) must be retained for a minimum of six years. Refer to the Division of Research Policies on "Closing an IRB Approved Study" for more information.
- Submit an IRB final report when the study is completed or discontinued.

If you have any questions, contact Judith Martinez at martinezj2012@fau.edu.
 Include your protocol number and title in all correspondence with this office.

Do you want to create an attachment template? Yes

Upload Attachments

Click files to view	Date Uploaded	Uploaded By
IRB Approval Letter with 3-Year Continuing Review for Project #\$(IRB_ProtocolNu...	08/11/2023 5:59 AM	Judith Martinez

Email Status: Sent

Download your Protocol by using the Cloud icon at the top of your project page

IRB2308073 : PI Paula - Novelution 101 Workshop: IRB Decision Docs



Right below the Project Details panel you will now see several buttons which will allow you to take different actions on your project such as create a New Amendment or Continuing Review, copy your protocol or initiate closure. Click any of these when a new action needs to be made to your project

IRB2308073 : PI Paula - Novelution 101 Workshop: IRB Decision Docs



Review Type	Stage	Status	End Approval Date	Informed Consent
Expedited	Amendment	Approved	08/10/2024	stamped_Adult_Consent_Form_1234.pdf Adult_Consent_Form_1234.pdf

Home > IRB > Edit IRB Protocol

New Amendment or Continuing Review

Request to change or renew your protocol.

[Request](#)

Copy Protocol

Make a copy of this protocol into a new protocol.

[Copy](#)

Initiate Closure

Submit a request to close this protocol.

[Close](#)