Step-by-Step Process

In order to obtain a Master’s-Along-The-Way (MALW), you will need to complete and submit the following documents the semester before you plan to earn the master’s degree.

1. Consult with your advisor to verify that the MALW is an option for students in your doctoral program.

2. Electronic Plan of Study (POS) for a Master’s Degree –
   - After consultation with your advisor, complete and submit an electronic Plan of Study through the MyPOS system.
   - Write “Master’s-Along-the-Way” in the “Notes” section.
   - This POS must be submitted the semester before the degree is awarded.

3. Application for Degree for Master’s Degree –
   - Complete and submit this form to the Degree Completion Services department within the Graduate College. NOTE: Be sure to sign the form and obtain any required departmental or college signatures prior to submission to the Graduate College.
   - Follow the established Application for Degree deadline indicated on the FAU’s published Academic Calendar.
   - The graduation semester and year should be the semester following the submission of the MALW Plan of Study.
   - Write “MALW” at the top of the form.