FLORIDA ATLANTIC UNIVERSITY
Golf Cart/Utility Vehicle Safety Policy
Vehicle Approval & Registration Form

This form shall be completed by the department head for new purchases, registration of existing, golf carts/utility vehicles, or by department head receiving transferred golf carts/utility vehicles.

Check one:  New Purchase _____ Existing Vehicle ______ Transferred Vehicle _____
Vehicle Power Type (check one):  Electric _____ Gas _____
Department: _____________________________________________________________

Campus: ___________________ Building/Room: ______________________________

Overnight parking and charging location (Be specific): __________________________
Telephone Number: _________________ Fax Number: _______________________

I have read the FAU Golf Cart/Utility Vehicle Safety Policy and my department is able to comply with all requirements of this Policy. All members of my department, who operate golf cart/utility vehicles on University premises, shall comply with the requirements of the Policy.

_______________________________________
Department Head Signature       Date

Forward completed form to Environmental Health & Safety, CO69, Room 112

EH&S Use Only
Golf Cart/Utility Vehicle meets requirements for intended use:  Y / N

Operators have completed training or are scheduled for training:  Y / N

Check one:  Approved _____ Disapproved _____ Signature:________________________

Physical Plant Use Only

Adequate Parking Space Available:  Y / N Adequate Power Available for Charger: Y / N / NA

If new purchase, assign registration number: __________________________
If existing or transfer, list existing registration number or assign registration number:________

Check one:  Approved _____ Disapproved _____ Signature:________________________

New: Fwd to Purchasing Dept. | Existing: Copies as below | Transfer: Fwd to Property Records

PO Number: ___________________ FAU Property #: _________________________

Expected Delivery Date: _________________ Date Transferred: _________________

Copies to Department, Parking & Transportation, Physical Plant, and EH&S