



PCARD / INTERNET PROGRAM

Please complete the form below and email to:

Gabriel Nunez at Gabriel.Nunez@odpbusiness.com

CARDHOLDER INFORMATION:

Name as it appears on Card _____ (Mandatory)

e-mail Address _____ (Mandatory)

Phone # _____ (Mandatory)

Campus/Building/Room _____ (Mandatory)

Department Name _____ (Mandatory)

Signature _____ (Mandatory)

If you would like to authorize another Internet User to place orders with your card you must complete the information below and sign.

Name _____ (Mandatory)

e-mail Address _____ (Mandatory)

Phone # _____ (Mandatory)

Campus/Building/Room _____ (Mandatory)

Department Name _____ (Mandatory)

Signature _____ (Mandatory)

IMPORTANT! Once you receive your login name and password, please use the link on the Bulletin Board page to link your Pcard to be used in any Office Depot retail store.

Remember, you can also use your card at any Office Depot Retail Store and receive the University's Low Price!