

**Florida Atlantic University
Campus Recreation Advisory Board
Meeting Minutes – Tuesday, April 8, 2008**

1. Attendees

Board Members in Attendance: John Stanley, Tiffany Weimer, Abe Cohen, Desiree Williams, Reed Phinisey, Ryan O'Rourke, Paulo Brida, Wes Hawkins,

Board Members Absent: Patrick Grandison

Ex-Officio Member: Eric Hawkes, Director of Campus Recreation

Meeting was called to order at 7:10pm.

2. Approval of Minutes

Tuesday, Jan. 15, 2008 (Approved)

Monday, Feb. 25, 2008 (Approved)

3. Recreation & Fitness Center Expansion – CITF Committee Update

- Phase I Update – progress moving forward; on schedule to open January 2009
- Capital Improvement Trust Fund (CITF) Committee earmarked \$5,141,968
- University loan of \$2,600,000 for MAC gymnasium component and related infrastructure costs
- State of Florida Legislature Issues – CITF being debated within legislature; FAU unable to move forward with Phase II design until details are finalized
- Master Planning Issues – Provost Pritchett voiced concern of Phase II location being adjacent academic classrooms and laboratories and elimination of parking; however, he signed program plan to move forward with design; FAU Facilities Planning will involve academic folks during early schematic design to ensure their concerns are addressed; Abe suggests we speak individually with faculty about the importance of project for student life when possible
- Design Committee for Phase II – all invited to participate in the process
- Timeline for Phase II – based on starting design Monday, April 14, 2008
 - Mon. April 14 – Fri. May 9 Schematic Design (4 weeks)
 - Mon. May 12 – Fri. May 16 FAU Review (1 week)
 - Mon. May 19 – Fri. June 13 Design Development (4 weeks)
 - Mon. June 16 – Fri. June 20 FAU Review (1 week)
 - Mon. June 23 – Fri. Aug. 15 100% CD (8 weeks)
 - Mon. Aug. 18 – Fri. Aug. 22 FAU Review (1 week)
 - Mon. Aug 25 – Fri. Sept. 12 State Fire Marshall Approval
 - Mon. Sept 15 – Fri. April 10 Construction (30 weeks)

4. Campus Recreation 2008 – 2009 Budget Update

- Eric presented REVISED Campus Recreation Budget Proposal to A&S Fee Budget Committee March 28, 2008.
- Updated to account for leisure pool component (expected \$400,000 expense)
- Eliminated Special Events and Marketing position
- Updated FY10 Budget Projections

5. Human Resources Update

- Dax Kuykendall – process of being promoted to Assistant Director, Operations
- National search for Coordinator, Sports & Competition beginning once Dax moves into Assistant Director position
- Current graduate assistants – Jamie Harrison & Bryan Ryberg are searching for professional positions within the field of recreational sports

- Search for new graduate assistants – Sarah Samad from Virginia Tech, Fitness G.A. and Intramural Sports to be announced

6. Rec Projects and Initiatives

- Project FF&E procurement and timeline/coordination
- RFP for POS/membership software – Banner, Controller, IRM, Registrar, partner campuses
- Custodial RFP and selection
- Marketing plan for Rec Center
- Non-student membership marketing plan

7. Outdoor Facility Reservation Rates

Reviewed, discussed and proposed outdoor facility reservation rates for Dr. Brown's approval (see attached)

8. Board Membership Status

- Everyone on current board will continue with status into the 2008 – 2009 academic year
- Updates will be provided to board members over the summer via email

9. Other

- Abe & Tiffany request SGA work closely with Campus Rec staff to promote the Rec Center in the fall semester
- Desiree encouraged Campus Recreation to present Rec Center update to Orientation leaders; presentation scheduled for Thursday, April 10, 2008
- Next meeting will include a tour of the Rec Center Project

10. Next Meeting – Fall 2008

Meeting adjourned at 8:20pm.