



Item: AS: A-M

**COMMITTEE ON ACADEMIC AND STUDENT AFFAIRS**

**Tuesday, June 19, 2012**

**SUBJECT: ROLL CALL AND APPROVAL OF APRIL 19, MINUTES**

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**PROPOSED COMMITTEE RECOMMENDATION**

Initiate roll call to document member participation, ensure quorum, and approve the Minutes of April 19, 2012 meeting.

**COMMITTEE MEMBERS**

Mrs. Sherry Plymale, Chair \_\_\_\_\_

Mr. Robert Rubin, Vice-Chair \_\_\_\_\_

Mr. Robert Stilley (*ex officio*) \_\_\_\_\_

Mr. Anthony Barbar (*ex officio*) \_\_\_\_\_

Dr. Jeffrey Feingold \_\_\_\_\_

Dr. Angela Graham-West \_\_\_\_\_

Mr. Robert Huffman \_\_\_\_\_

Dr. William McDaniel \_\_\_\_\_

Dr. Julius "Butch" Teske \_\_\_\_\_

**PARTICIPATING BOT MEMBERS**

Mr. David Feder \_\_\_\_\_

Mr. Abdol Moabery \_\_\_\_\_

Mr. Paul Tanner \_\_\_\_\_

Mr. Thomas Workman \_\_\_\_\_



**Committee on Academic and Student Affairs  
Meeting Minutes – April 19, 2012  
DRAFT**

Committee on Academic and Student Affairs Chair Sherry Plymale called the meeting to order and requested a roll call to confirm a quorum. In addition to Committee Chair Plymale, the following committee members were present: Trustee Robert Rubin, Trustee Robert Stilley (ex officio), Trustee Anthony Barbar (ex officio), Trustee Jeffrey Feingold, Trustee Ayden Maher, Trustee William McDaniel and Trustee Julius Teske. Also present were the following: Trustee David Feder, Trustee Abdol Moabery, Trustee Paul Tanner and Trustee Thomas Workman.

**AS: A-M Approval of Minutes**

The minutes from the February 16, 2012 meeting were presented for approval. A motion was made to approve the minutes as distributed. **The motion was seconded and unanimously approved.**

**AS: A-1 Request for Approval of Termination of Academic Programs**

Dr. Claiborne individually presented requests to terminate four separate programs of study. The programs presented with a request for termination were: the Bachelor of Arts in Music Business (50.1003); the Bachelor of Science in Human Resources (52.1001); the Master of Arts in German (16.05010); and, the Master of Arts in Liberal Studies (24.0101).

A motion was made to approve the termination of the Bachelor of Arts In Music Business (50.1003) program of study which is located in the Dorothy F. Schmidt College of Arts and Letters. **The motion was seconded and unanimously approved.**

A motion was made to approve the termination of the Bachelor of Science in Human Resources (52.1001) which is located in the College of Business. **The motion was seconded and unanimously approved.**

A motion was made to approve the termination of the Master of Arts in German (16.05010) which is located in the Dorothy F. Schmidt College of Arts and Letters. **The motion was seconded and unanimously approved.**

A motion was made to approve the termination of the Master of Arts in Liberal Studies (24.01010) which is located in the Dorothy F. Schmidt College of Arts and Letters. **The motion was seconded and unanimously approved.**

**AS: A-2 Request to Amend Regulation 1.003 – University Senate**

Mr. Kian reported that the requested amendments to Regulation 1.003 will bring the document into alignment with current language and terminology used throughout the University. A motion was made to approve the request to amend Regulation 1.003. **The motion was seconded and unanimously approved.**

**AS: A-3 Request to Adopt New Regulation 2.007 – Religious Observances**

Mr. Kian presented a request to adopt a new regulation (2.007) which is actually the conversion of an existing policy into a regulation. A motion was made to approve the request to adopt new Regulation 2.007 – Religious Observances. **The motion was seconded and unanimously approved.**

**AS: A-4 Request to Amend Regulation 3.002 – New Academic Degree Program and Other Academic Program Approval**

Mr. Kian presented the request to amend Regulation 3.002 in order to bring the language used in the regulation into conformance with that which is used in the current State of Florida Board of Governors' regulations. Trustee Plymale asked that the request be amended to include a reference to the State of Florida Board of Governors website. A motion was made to approve the request to amend Regulation 3.002 – New Academic Degree Program and Other Academic Program Approval inclusive of Trustee Plymale's proposed amendment. **The motion was seconded and unanimously approved.**

**AS: A-5 Request to Amend Regulation 3.003 – Academic Program Termination**

Mr. Kian presented the request to amend Regulation 3.003 in order to bring the language used in the regulation into conformance with that which is used in the current State of Florida Board of Governors' regulations. Trustee Plymale asked that the request be amended to include a reference to the State of Florida Board of Governors website. A motion was made to approve the request to amend Regulation 3.003 – Academic Program Termination inclusive of Trustee Plymale's proposed amendment. **The motion was seconded and unanimously approved.**

### **AS: A-6 Request to Amend Regulation 4.011 – Educational Research Center for Child Development**

Mr. Kian presented the request to amend Regulation 4.011 in order to update the regulation and to bring the language into conformance with that which is used in the current State of Florida Board of Governor's regulations. A motion was made to approve the request to amend Regulation 4.011 – Educational Research Center for Child Development. **The motion was seconded and unanimously approved.**

### **AS: I-1 Movement of Degree Programs to Inactive Status**

Dr. Claiborne presented three degree programs which are being moved to inactive status due to the lack of student interest and the unlikelihood of job placement for graduates. The programs presented included the following: the Bachelor in Business Administration – Real Estate (52.1501); the Master of Science in International Business (52.1101); and, the Master of Science in Finance (52.0801). All three programs are housed in the College of Business.

### **AS: 1-2 Assessment: Core Curriculum**

Dr. Claiborne provided a PowerPoint presentation displaying a brief overview of the core curriculum assessment process which is entitled the *Intellectual Foundations Program* (IFP). She reported that the Program was approved by the Board of Trustees in 2008 and implementation was begun in the Fall of 2009. The goals of the Program include providing broad education beyond the chosen major and developing comprehensive skills, knowledge and values that equip students to effectively meet the challenges of contemporary life.

She reported on the four broad expected student outcomes which are to develop the following: critical thinking, effective communication, appreciation of knowledge and ethics and ethical behavior. In addition, she reviewed the required credits and the various categories in which the credits must be earned.

She further noted the two distinct components of assessment which are: 1) ensuring that course objectives and content conform to the IFP expected outcomes; and, 2) ascertaining the extent to which student learning demonstrates IFP expected outcomes. Finally, she noted that the data collected from the assessment process is used to provide feedback and productive dialogue between deans, department chairs and faculty members. Such dialogue results in continual improvement of the program and teaching methodologies which, in turn, promote student learning.

### **AS: I-3 Reaffirmation: Faculty Credentialing**

Dr. Claiborne stated that the Southern Association of Colleges and Schools (SACS) has a very clear policy regarding their expectations for faculty credentialing and the Florida Atlantic University policy is in alignment with the SACS policy. She reported that as part of the ongoing verification process, a database has been created which will help to ensure that faculty are properly credentialed and assigned appropriately to the courses for which they are qualified to teach. Via PowerPoint presentation, she provided slides demonstrating the steps of the credentialing process and articulating the academic requirements expected of faculty members.

### **AS: I-4 Sponsored Research Trends and Highlights**

Dr. Rosson presented a PowerPoint slideshow of various graphs, pie charts and bar charts demonstrating the contract and grant awards received by FAU as of March 31, 2012. In addition, he presented a slide with information regarding proposal submission comparisons between the last two academic years. He also highlighted a number of select new awards received by faculty members this year. He reported on his recent visit to Washington DC where he, and President Saunders and other FAU administrators, met with senators and representatives to promote awareness of the important research work being done at FAU and to potentially secure funding so the work may continue.

At Dr. O'Flannery-Anderson's request, he reported briefly on the activities of the Community Engagement division and noted that more than 125 meetings have taken place in recent months and work continues on the development of major corporate partnerships and career center connections. In addition, important alumni connections are being strengthened and expanded through visits and increased communication.

### **AS: I-5 Provost's Report**

Dr. Claiborne presented a PowerPoint slideshow with information regarding the recruitment of senior faculty, neuroscience at the Jupiter campus, activities of the Honors Education Task Force, information about the celebration of faculty successes and other Academic Affairs events taking place during the Spring 2012 semester. Regarding the hiring of senior faculty, she reported that outstanding lists of accomplished finalists have emerged and while no candidates have yet been selected for hire, she will have more to report at the next meeting. She reported that seven science faculty are being moved to the Jupiter campus when the Max Planck personnel vacate the space. It is hopeful the faculty moves will be completed by August, although some time will be needed for minor renovation of the space to accommodate the faculty's needs. The future plan is to have 13-14 neuroscience faculty on the Jupiter campus within the next three years.

She reported that the recommendations advanced by the Honors Education Task Force are being acted upon and work continues to better integrate the Honors College onto the main Boca Raton campus. Plans include expanding the number of honors programs and designating one individual to oversee the honors programs on the Boca Raton campus. She indicated the Task Force will continue to talk with students regarding their perceptions and needs in order to promote a greater sense of satisfaction with the programs.

She reported that a Task Force on Celebrating Faculty Success was appointed in December of 2012 to propose ways to capture the many outstanding accomplishments of FAU's faculty. The Task Force completed their work and proposed an online reporting system to promote ease in reporting accomplishments, as well as a revision of the Provost's website to spotlight successes as they are reported.

Finally, she reported on events that have recently taken place in Academic Affairs honoring the accomplishments of faculty members and students. She invited the Trustees to feel welcome to attend future events as their schedules would permit.

#### **AS: I-6 Report of Campus Life and Housing Update**

Dr. Brown presented a PowerPoint slideshow demonstrating the many areas which he oversees as the Vice President for Student Affairs. These areas include the Office of Student Conduct, Campus Recreation, Orientation, Student Involvement and Leadership, Career Development, Weppner Center for Civic Engagement, Housing and Residential Life, Fraternity and Sorority Life and the Office for Student with Disabilities. He reported briefly on each area, particularly noting the growth of the campus recreation programs and use of the recreational facilities as well as the remarkable increase in participation of the orientation programs. He also noted the increase in conduct cases when comparing the academic years of 2008-09 in which there were 383 case and 2012-11 in which there were a total of 549 cases that completed the review process.

A motion was made and seconded to adjourn the meeting. **The meeting was adjourned.**