## **School of Communication and Multimedia Studies**

Faculty Recommendation Form for Communication Internship Course

| To the Faculty Recommender: Please email this form directly to the internship supervisor or place it in a sealed envelope in the supervisor's faculty mailbox in Communication. |
|---|
| Date:   |
| Applicant's Name:   |
| Faculty Recommender's Name/Email:   |
| Recommender's Academic Area:  |
| Communication Studies / Multimedia Journalism / Film, Video and New Media   |
| ********************************  |
| How long have you known the applicant and in what capacity?   |
| How many classes has the applicant had with you, if any? How well did they do? (A student, B student, C student etc.)   |
| What other interaction have you had with the applicant (advising, extracurricular etc.)?  |
| Please rate the applicant on the following to the best of your ability:   |
|   |

|                     | Excellent | Very | Good | Fair | Poor | Cannot   |
|---------------------|-----------|------|------|------|------|----------|
|                     |           | Good |      |      |      | Evaluate |
| Work ethic/task     |           |      |      |      |      |          |
| completion          |           |      |      |      |      |          |
| Verbal              |           |      |      |      |      |          |
| communication skill |           |      |      |      |      |          |
| Written             |           |      |      |      |      |          |
| communication skill |           |      |      |      |      |          |

| Punctuality/deadline compliance   |  |  |       |        |       |            |  |  |  |  |
|---|--|--|-------|--------|-------|------------|--|--|--|--|
| Congeniality and collegiality   |  |  |       |        |       |            |  |  |  |  |
| Responsibility  |  |  |       |        |       |            |  |  |  |  |
| Academic integrity  |  |  |       |        |       |            |  |  |  |  |
| Leadership ability  |  |  |       |        |       |            |  |  |  |  |
| Does the applicant have any other qualities, or past experience, that would make them a strong candidate for the internship course? |  |  |       |        |       |            |  |  |  |  |
| Do you have any reservations about the student undertaking an internship at this time?  |  |  |       |        |       |            |  |  |  |  |
| Additional comments?  |  |  |       |        |       |            |  |  |  |  |
|   |  |  |       |        |       |            |  |  |  |  |
| Recommendation level: reservations: Dor   |  |  | Recon | nmend: | Recon | nmend with |  |  |  |  |