INTRODUCTION

This Crisis Action Guide was developed by the Florida Atlantic University Safety Committee in an attempt to provide pertinent information for the University Community to respond to an emergency or crisis.

Authority and Responsibilities

University Policy 4.1.1 (Emergency Management) provides the foundation and authority for all emergency management programs, plans, and procedures University-wide.

Notification and Alert

Potential disaster warnings such as; hurricanes, tornados, other severe weather, terrorism, toxic clouds, and civil disturbances are received from local and state emergency management agencies, and/or local media. Once in receipt of the information, the President or designee with consultation and technical advice from applicable sources will decide on the applicable response. Campus emergencies such as; bomb threats, explosions, utility failures, violent crimes, fires, medical emergencies, terrorism, are normally reported directly to the University Police, Environmental Health and Safety, and/or Physical Plant who relay the information to the appropriate member of the President’s Senior Staff or designee, who then reports to the President, or designee, for a decision on the proper response.

Depending on the nature of the emergency, some or all of the individuals on the notification tree will be alerted. The administrative notification tree consists of all individuals listed on the University organizational chart plus the University Police and EH&S. Each university unit should prepare and then follow their specific notification tree directives. If the emergency requires extensive, decision making, or command and control that cannot be accomplished by routine measures, the Emergency Operations Center is activated.

Florida Atlantic University also disseminates information to the university community through FAU Alert. FAU Alert is system that uses the internet, tone and voice warning systems, telephone call out, text messaging, media, hotline, mass e-mail, social media and others as tools for information dissemination.