

Dorothy F. Schmidt College of Arts and Letters, FAU  
Faculty Assembly Minutes

September 12, 2022 | 11:30 a.m. – 1:00 p.m.  
Zoom Remote Meeting | 41 (peak) Attended

•Call Meeting to Order (11:34 am)

•Consideration of Minutes from April 25<sup>th</sup>, 2022

- Approved (McConnell/ Ellis)

•FA Chair's Report: Shane Eason

- Proposed changes to the Promotion and Tenure Guidelines of our college as formulated by the *College Promotion and Tenure Committee* were voted on (via Google Forms) and passed.
  - Q1 – 66 Yea, 4 Nay (93.4% in favor)
  - Q2 – 67 Yea, 3 Nay (95.7% in favor)
  - Q3 – 65 Yea, 5 Nay (92.9% in favor)
  - Revisions as approved have been submitted to the Provost's Office for review
- FA meeting delivery modes: Fall 2022 (remote via Zoom); Spring 2023 (TBD).
  - FA will meet before each faculty Senate. Dates included in agenda.
- Faculty Assembly Officers and Steering
  - Chair (+Steering) – Shane Eason
  - Vice Chair (+Steering) – Ian MacDonald
  - Secretary (+Steering) – Kyle Prescott
  - Steering Committee Member – Meredith Ellis
  - Two openings remain on Steering Committee.
    - Contact Chair Shane Eason or Secretary Kyle Prescott if interested
- 2022 – 2023 DFSCAL Standing Committee Chairs
  - GPC – Arthur Sementelli
  - ROCA – Kate Detwiler
  - UPC – Thomas Stoller
  - DEI (Diversity, Inclusion & Equity) – Sika Dagbovie-Mullins
  - NTT – Rosemary Rahil
  - P&T – Jeffery Morton
- Faculty Senators from the College of Arts and Letters
  - Four Vacancies
    - Contact Chair Shane Eason or Secretary Kyle Prescott if interested
    - A vote of the faculty is required once nominations are in.
- Guest Speakers
  - Donovan Diaz, Chief Compliance and Ethics Officer and Elizabeth Rubin, Senior Corporate Counsel
    - Conflict of Interest
    - Conflict of Commitment and Outside Activity (University Policy 8.3)
    - Policy descriptions and examples are found in the PowerPoint (attached to these minutes)
      - Specific questions contact the Compliance Office directly
      - Service which is 1) part of your assignment or 2) of a personal nature does not need to be reported.
      - All forms are completed within Workday.
  - Evan Bennett: Office of Undergraduate Research and Inquiry
    - OURI Faculty Incentive Program
      - Assistance in developing Research Intensive IFP or lower division

- courses
        - Department challenge – awarded to three departments with highest percentage of Undergraduate Research Certificates
        - Faculty Incentive Fund
      - Undergraduate Research Certificate
        - 12 credits of specific coursework
        - Presentation at Undergraduate Research Symposia
      - Prestigious Fellowships
- Dean's Report
  - Enrollment
    - Largest incoming class in FAU history
    - Overall enrollment is down about 500
    - College of Arts and Letters enrollment is down
      - -5.5% undergraduate, -2% graduate
    - Recruiting FTIC and transfer students is a priority
  - Budget
    - Searching 21 positions in the College of Arts and Letters
    - College budget is meeting salary increases this year and next
    - Calls for ROCA awards including SCAF proposals coming soon
      - Additional to department research allocations
  - College Initiatives
    - Online Teaching
      - Developing criteria for Instruction evaluation specific to online teaching
    - FAU Health Network
      - Connecting research within our college to a broader university network
      - Arts, Humanities, and Social Sciences, and Healing
    - Alumni Development
      - Anniversary Dates
      - Improving our database of alumni
  - Wallach Jewish and Holocaust Studies Building
    - Ceremonial groundbreaking
    - Design process begins
      - Exhibition hall
      - Music recital hall
        - doubling as lecture/ screening hall with 160 seats
      - Digital Media production space
  - Cost of living/ stipend issues
    - The scale of the college is a challenge to addressing the issue
    - The 103 individual adjuncts and 240 GTAs
  - Arts and Culture Brochure is published, and available on the website as a PDF
- Good of the College
  - Voter Registration Day is October 20
  - Non-partisan Get Out the Vote presentations available from Karen Leader
- Adjourn